Registration Guide 2024-25

** Disclaimer

Keyano College reserves the right to modify the syllabus, curriculum, or schedule of any course/program, or to cancel a course/program entirely, at any time and for any reason. Such changes may be necessary due to unforeseen circumstances, regulatory requirements, or to ensure the highest quality of education.

Students will be notified of any significant changes as soon as possible. Keyano College is not responsible for any inconvenience or disruption caused by these changes. It is the responsibility of the students to stay informed about any updates or modifications to their courses.

The information in this Registration Guide is accurate at the time of publication and is subject to change without notice. It is the students' responsibility to ensure the accuracy of their program and course choices. This Guide should be used along with the official version of the Keyano College Credit Calendar (keyano.ca/creditcalendar).

Register for courses online at https://selfservice.keyano.ca/SelfService/Home.aspx

If you need assistance, send a screenshot of your Self Service issue to student.advisors@keyano.ca

Self Service instructions, including a Frequently-Asked Questions & Troubleshooting document, can be found here: Course Registration - Keyano College

If you choose not to follow the course sequence in your Program of Study, you might not complete the required courses in time to graduate. Please see the program of study table with prerequisites listed for each course, to determine your progress toward graduation. Prerequisites are established to ensure students have the academic foundation to be successful in their courses.

The following SECTION codes are reserved for specific programs. If you register for these sections when you are not in the program, additional charges may be added to your account.

Business Administration:
- **BAV** & **BVHF** are reserved for **Business Aviation Diploma**
- **ES** & **ESHF** are reserved for **eSport Management Diploma**
- **HR** & **HRHF** are reserved for **Human Resource Management Diploma**

Childhood Studies:
- **ABLD** & **EBLD** are reserved for **Applied ELCC Diploma**

University Studies:
- **GOV** is reserved for **Governance & Civil Studies Diploma**
- **NURS** is restricted to **Bachelor of Science in Nursing Degree**
- **PN** is restricted to **Practical Nurse Diploma**
- **SOWK** is restricted to **Social Work Diploma**

These sections will be removed from the schedules of students not in the programs for which they are reserved.

Multi-Part Courses

If your course includes a laboratory, tutorial, clinical, or practicum, please register for ALL required parts, and choose matching section codes.

For example:
- BUS111 lecture A **and** laboratory A
- CHEM101 lecture B **and** laboratory BL **and** tutorial BT1

Please Note: All schedules are tentative and subject to change until the last day to add/drop classes each term.

It is the student's responsibility to check for time conflicts in the registration process.

1. **Check for time conflicts.** In Self Service, after you have more than one course in your cart, select **View Cart**

Section Search

Found **3** results for Course Code = 'BUS' and Registration Type = 'Traditional' and Period = '2018 Spring'.

▸ Back to Registration

My Cart

Cart Items

BUS 130/E 3.00
5/7/2018 - 6/18/2018
TueThur, 6:30 PM - 9:30 PM
Chandler, Gregory

BUS 239/E 3.00
5/7/2018 - 6/18/2018
MonWed, 6:30 PM - 9:30 PM
Krabes, Gregory

Showing 1 - 3 of 3

Course	Date	Session
Introductory Accounting I BUS 130/Lecture/E	5/7/2018 - 6/18/2018	2018 Sp Regular Semest

Course Added ▸ Hide

Course **BUS 239/Lecture/E** was added to your shopping cart for period **2018/SPRING/Regular Semester**.
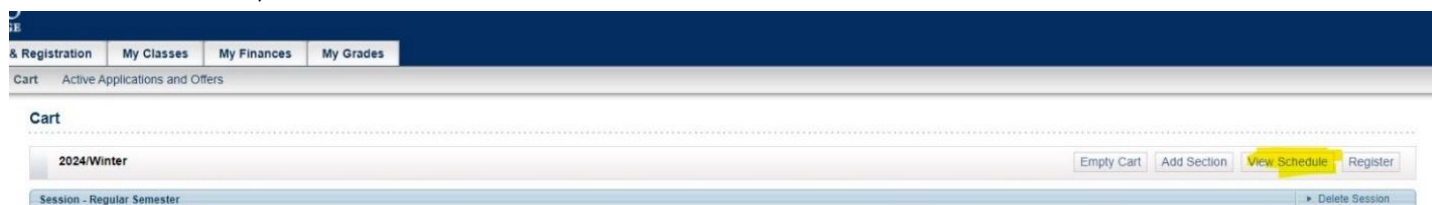
[View Cart] [Proceed to Registration]

College - Main Campus, Syncrude Centre, Room 212

2. Within the Cart, click on **View Schedule** to check for time conflicts.

& Registration | My Classes | My Finances | My Grades

Cart | Active Applications and Offers

Cart

2024/Winter | Empty Cart | Add Section | View Schedule | Register

Session - Regular Semester ▸ Delete Session

3. A time conflict will be visible because two courses are squeezed together in the same box on the grid:

4. If there is a time conflict, you will have to choose which course has priority, and drop the other. If there is no course conflict, continue.
5. Back in the Search Sections view, see if there is another section of your course that will not have a time conflict.
6. Continue to add courses, checking for time conflicts after each addition.

Please see next page for Program of Study guide.

Program of Study: Bachelor of Education Elementary Degree

This degree program consists of four 4-month terms as a Keyano student, plus four 4-month terms as University of Alberta student at Keyano College in Fort McMurray. To be eligible to enter Year 3 of the program, students must successfully complete 60 credits in specific subject areas. **A minimum grade of C- is required to transfer to the University of Alberta.**

Transferability: For information on transfer to various post-secondary institutions, please refer to the Alberta Transfer Guide at transferalberta.alberta.ca. Please note that every institution has its own policy regarding minimum grades needed for transfer credit.

All 60 credits be completed by the end of April of the year in which you plan to begin Year 3. Intakes into year 3 take place every second year in odd-numbered years. The next intake into year 3 is Fall 2025, and the next year after that will be Fall 2027.

Please see the last page of this registration guide for a list of all courses that will fulfill each Element.

Based on the number of credits required in an academic year, the number of credits required to reach Full Time (FT) status can vary.

- The six-week Spring term is an opportunity to take courses on offer that you may have missed.
- Students can only be Part Time in Spring.

You may reduce your course load and do fewer courses per term, but it will take you longer than four terms to become eligible for Year 3 and you will incur additional costs.

Program of Study: Bachelor of Education Elementary Degree

BEd Elementary Course Options – Year 1 and 2 (Years 3 & 4 at Keyano in Collaborative Degree as U of A student, or transfer to another institution)

Each course can only be used once to satisfy ONE of the required elements (e.g. HIST 260 cannot be used for both Canadian history and a social science.)

Course Sequence	Total Requirements * 60			
	Elements	**Courses**	***39**	
Yr1- Fall	Language/Lit	JR ENGL (ENGL 104)	(3)	*All university English courses taken
Yr1-Win	Language/Lit	JR ENGL (ENGL 103 or 125)	(3)	previously at Keyano count
Yr2-F or W	Language/Lit	SR ENGL (ENGL 206, 221, 223, 239, 289)	(3)	SR ENGL can be taken in fall or winter.
Yr1- Fall	Mathematics	MATH 160, SOCY 210, STAT 151	(3)	
Yr2-Fall	Mathematics	MATH 260, SOCY 210, STAT 151	(3)	
Yr1- Fall	Natural Science	BIO, CHEM, EAS, PHYS	(3)	
Yr1- Win	Natural Science	BIO, CHEM, EAS, PHYS, NUTR	(3)	*PHIL217/265 also count.
Yr1- Fall	Fine Arts	ARTH 101	(3)	*All ART courses count.
Yr1-Win	Fine Arts	DRAMA 112	(3)	*ARTH 102 and all ART courses count.
Yr2-Win	Physical Education	PESS 293	(3)	
Yr2- Fall	Health Education	SOCY 271	(3)	
Yr1-Win	Canadian History	HIST 260 (fall) or 261(winter)	(3)	Students need 3* of Canadian history.
Yr2- Win	Social Science	ECON 101; HIST 260, 261; PHIL 101, 125, 270; POLSC 101; 211 SOCY 301	(3)	All previous HIST classes count as well as PHIL 102 and SOCY 269.
Introductory Education Courses			***9**	
Yr1- Fall	[2]EDU 100 (Year 1)		(3)	
Yr2- Fall	EDPY 302	pre-requisite: EDU 100	(3)	
Yr2- Win	[3]EDU 210▪▪	pre-requisite: EDU 100	(3)	
Aboriginal & Indigenous Histories & Culture			***3**	
Yr1- Win	ANTHR 150 or SOCY 100		(3)	
Open Options (Any course that transfers to the UofA)			***9**	
Yr2- Fall			(3)	
Yr2- Win			(3)	
Yr2- Win			(3)	
**In year 2 Senior English and non-ed elective can be taken either term (Fall or Win)				
Transfer issues				
Students who transfer to UofA will need to take EDU 211 in year 3				
1 Keyano College is not offering ART 101/232/233/240/324/340 for the 2023/2024 Academic Yr.				
2 EDU 100 transfers to the University of Lethbridge as EDUC 2XXX (not EDUC 2500)				
*3 EDU 210 **NOT** transfer to the University of Lethbridge*				