

BScN Collaborative Program with University of Alberta
NURS 300, Health Policy, Healthcare Organizations, Change Management - Fall 2022

★3 (first term, 3-0- 0)

The course builds upon the personal leadership foundations of NURS 200. It explores the organization of healthcare systems, concepts of healthcare management and care delivery models. The course provides an overview of healthcare policy and the roles of the nurse in influencing health policy and facilitating change within healthcare systems.

Instructor

Nursing Instructor
Dr. Natalie McMullin, RN, EdD
S205I
780-838-3200
Natalie.mcmullin@keyano.ca

Office Hours

By appointment only – email for appointment

Communication

It is the students' responsibility to ensure that they check Moodle courses at minimum twice daily, once in morning and evening. It is recommended to check more frequently. Instructors will communicate with the student group by announcements in the news forum on Moodle. It is the students' responsibility to ensure thorough review of all resources and content on the Moodle course site. The instructors have placed many resources and documents to ensure the students' success in each course.

It is the students' responsibility to check their Keyano College email at minimum twice daily, once in morning and again in evening. It is recommended to check email more frequently. Please note that the method to contact your instructor is email. Please allow a 48 hour minimum response time from your instructor on business days. Instructors will not be checking emails on evenings and weekends/holidays. Inquiries related to assignments and course content must be sent in an email to your instructor.

Hours of Instruction

Asynchronous

Required Resources

All students will be required to have access to the previously purchased Elsevier bundle. This includes access to the required textbook along with the Nursing Concepts Online platform.

Students are required to have appropriate clinical attire and supplies per the BScN Student Handbook.

Canadian Nurses Association (2017). *Code of ethics for registered nurses*. Ottawa, ON. Retrieved from:
<https://www.cna-aicc.ca/~media/cna/page-content/pdf-en/code-of-ethics-2017-edition-secure-interactive>

College of Registered Nurses of Alberta (2019). *Entry-level competencies for the practice of registered nurses*. Edmonton, AB: Author. Retrieved from [entry-level-competencies-for-the-practice-of-registered-nurses-mar-2019.pdf](#)

College of Registered Nurses of Alberta (2010). *Ethical decision-making for registered nurses in Alberta: Guidelines and recommendations*. Edmonton: Author. Retrieved from [ethical-decision-making-for-rns-in-alberta-guidelines-and-recommendations-may-2010.pdf \(nurses.ab.ca\)](#)

Course Outcomes

Upon successful completion of the course, the student shall be able to:

1. Understand and recognize nurse leaders' responsibility, individually and collectively, in advancing nursing as a profession.
2. Understand the policy development process and nurses' role in influencing policy agendas within a healthcare organization and the health system at large.
3. Understand different models for organizing, financing, delivering, and managing healthcare in Canada.
4. Examine how digital health and informatics are transforming care delivery and management from the perspectives of healthcare providers and recipients of care.
5. Examine various traditional and contemporary theoretical foundations and models informing leadership and management practice in nursing.
6. Appreciate the complexity of the changing healthcare environment and identify best practices for facilitating and managing change within a healthcare organization and/or a system.
7. Examine the role of nursing leadership in fostering an organizational culture that is responsive to change and innovation.
8. Critically examine trends and issues relevant to leadership and management and their impact on patient care and nursing practice within different healthcare contexts.

Evaluation

N300			
Assignments/Course components	Dates	Weight	Course objectives no.
1) Quiz 1	Oct 19-20*	30%	1, 5, 6, 7, 8
2) Policy Review Analysis Paper	Oct 17	20%	1, 2, 8
3) Contribution to Weekly Posts, Monitoring of Weekly Posts	Weekly, throughout semester	20%	1-8
4) Quiz 2	Dec 6-7*	30%	1-8
5) Mastery Assessments	Dec 2	Completion	1-8

1. Quiz 1

The quiz will cover healthcare organizations and systems, healthcare management, and care delivery models. This quiz will consist of multiple-choice questions based on lectures, discussions, readings, concepts, and topics addressed in the above sections. Questions will address higher-level synthesis and application of knowledge gained throughout the sections. Due to overlapping clinical schedules, you will have two different days to write your quiz.

2. Policy Review Analysis Paper

This assignment builds on previous learning, course lectures and discussions to expand thinking and analysis of issues and trends impacting health care and the profession of nursing, and the impact of policy. Position statements as a form of health policy are developed to increase public

awareness and knowledge, to promote a unified approach on an issue among stakeholders, and to encourage new directions in health care outcomes. For this assignment, you will select a position statement published by CRNA, CNA, or ICN.

Analyze the selected position statement by discussing the following:

- Summarize the position statement and describe what position the association/council is taking.
- Do you agree that the association should take this position? Why or why not?
- How could this position statement be useful for informing your practice?

Working individually develop a 4-page maximum, double-spaced paper. APA 7 requirements apply. Students must work individually. Guidelines and marking rubric are posted on Moodle as separate documents.

3. Weekly Posts

The students will be required to address a topic of discussion a minimum of once per forum. These scholarly submissions will be approximately 250 words with a minimum of one scholarly reference. Once during the semester, student groups will be assigned to respond in a leaderful way to the posts. The instructor will monitor the posts and assign marks based on rubric on Moodle.

Additional Posting and Replying Forum Guidelines

- Do not procrastinate – post on time.
- Proofread your post (check for grammar and spelling mistakes). Avoid using slang, abbreviations, 'all capital letters', profanity, and aggressive language.
- Keep all posts word count to approximately 250 words. Be concise as possible when writing posts to make sure you convey your message.
- Read the post question and make sure you answer what is being asked. Use credible sources.
- When responding, do not just agree or disagree with your peers' posts. Continue the conversation; including your point of view, ask meaningful questions.
- When responding, respond constructively to your peers' posts. You can agree and add more to your peers' post, you can agree and point out issues with their post, or you cannot agree and respectively provide your rationale and provide your point of view. Ensure you are being respectful to others points of views when posting.

4. Quiz 2

This quiz will consist of multiple-choice questions based on lectures, discussions, readings, concepts, and topics addressed over the full term. Questions will address higher-level synthesis and application of knowledge gained throughout the course. Emphasis will be on healthcare policies, the role of the nurse in policy and change management and change management. Due to overlapping clinical schedules, you will have two different days to write your quiz.

5. Mastery Assessments

Mastery Assessments must be completed to pass the course. These assessments and review are completed in Elsevier/Evolve using Developing Clinical Judgment for Professional Nursing and the Next-Generation NCLEX-RN® Examination.

All these requirements must be met by the end of the course to achieve a PASS.

Late Assignments

All assignments are to be submitted as indicated in the course outline and timetable. Extensions on assignments may be granted; however, must be negotiated with the instructor prior to the due date and with a date specified for late submissions. Assignments not submitted on the day and time specified will incur a 5% deduction per day including weekends. This will be applied each day until the assignment is received by the instructor. Students can submit assignments on Moodle on weekends.

If the student does not submit an assignment by course end date and prior to the final exam date, a zero will be given for that assignment.

Students must submit all assignments to pass the course. If an assignment is not submitted before deadlines, the student will receive a failing grade of an F in the course.

Plagiarism

The Plagiarism Tutorial below must be completed within the first week of class. Please send your certificate of completion to your instructor via Keyano Mail.

<https://www.indiana.edu/~academy/firstPrinciples/choice.html>

Grading System

This course is a pass/fail course. Failure to complete any of the required components to a satisfactory level will result in failure of the course.

Proposed Schedule

See the class schedule, topics, and readings as attached and on Moodle.

Please Note:

Date and time allotted to each topic is subject to change.

Performance Requirements and Student Services

Student Responsibilities

As a student, it is your responsibility to contact the Office of the Registrar to complete the required forms, including the Withdraw Course or Program or a Change of Registration form. Please refer to the important dates listed in the Academic Schedule in the [Keyano College credit calendar](#). The Keyano College credit calendar also has information about Student Rights and the Code of Conduct. It is the responsibility of each student to be aware of the guidelines outlined in the Student Rights and the Code of Conduct Policies.

Student Participation

Class participation is mandatory for two reasons: First, class participation maximizes a student's learning experience. Second, participating in class is an excellent way to keep informed of matters relating to the course administration (e.g., the timing of assignments and exams). You are responsible for your learning and performance in this course. It is the responsibility of each student to be prepared to participate in each of the weekly forums.

Academic Misconduct

Students are considered responsible adults and should adhere to the principles of intellectual integrity. Intellectual dishonesty takes many forms:

- Plagiarism or the submission of another person's work as their own,
- The use of unauthorized aids in assignments or examinations (cheating),
- Collusion or the unauthorized collaboration with others in preparing work,
- The deliberate misrepresentation of qualifications,
- The willful distortion of results or data,
- Substitution in an examination by another person,
- Submitting unchanged work for another assignment, and
- Breach of confidentiality.

The consequences for academic misconduct range from a verbal reprimand to expulsion from the College. More specific descriptions and details are found in the Student Rights and Code of Conduct section of the Keyano College credit calendar. It is the responsibility of each student to be aware of the guidelines outlined in the Student Rights and Code of Conduct Policies. To ensure your understanding of plagiarism, you may be required to complete an online tutorial and submit the certificate of completion.

Online Learning

Technology and internet connectivity will impact your online learning experience. You may be required to watch online videos, take online quizzes, or participate in live online classes. Live/virtual courses will be hosted in Microsoft Teams or Zoom. For all course delivery types, you will access your course resources on Keyano's learning management system: Moodle (iLearn). Login in using your [Keyano username and password](#). Keyano College operates in a Windows-based environment, and having access to the correct tools for online learning is essential. Here's a list of recommended system requirements.

Internet Speed

Minimum download and upload speeds of 10 Mbps. Recommended download speeds of 25 Mbps and upload speeds of 10 Mbps (if you are sharing your internet at home). You can check your internet speed with [Speedtest by Ookla](#).

Computer System Requirements

Microsoft Windows	Apple (Mac)
<p>Minimum Requirements:</p> <ol style="list-style-type: none"> Windows 10 Operating System or above 4GB of RAM 10GB available hard drive storage space <ol style="list-style-type: none"> Install the Microsoft Office 365 suite (~3GB) * Microphone, webcam, and speakers (All modern laptops have these three accessories built-in.) Windows has built-in anti-virus/malware software. It is essential to install system updates to keep your device secured regularly. <p>*Microsoft Office 365 is free to Keyano students.</p>	<p>Minimum Requirements:</p> <ol style="list-style-type: none"> Mac Operating System 10.14 (Monterey) or above 4GB of RAM 10GB available hard drive storage space <ol style="list-style-type: none"> Install the Microsoft Office 365 suite (~3GB) * Microphone, webcam, and speakers (All modern laptops have these three accessories built-in.) Mac has built-in anti-virus/malware software. It is important to install system updates to keep your device secured regularly. <p>*Microsoft office 365 is free to Keyano students.</p>
<p>Recommended Upgrades</p> <ul style="list-style-type: none"> 8GB of RAM Regularly back up or synchronize your files, locally or with a cloud-based storage option. <p>OneDrive is the cloud-based storage option free to students after the setup of KeyanoMail and Microsoft 365.</p>	<p>Recommended Upgrades</p> <ul style="list-style-type: none"> 8GB of RAM Regularly back up or synchronize your files locally or with a cloud-based storage option. <p>OneDrive is the cloud-based storage option free to students after the setup of KeyanoMail and Microsoft 365.</p>
<p>Tablets, iPads and Chromebooks are not recommended: they may not be compatible with the testing lockdown browsers and Microsoft Office 365.</p>	

Specific Department Requirements

Business and OA programs require Windows 10. Other programs may utilize Windows-based tools as well.

Computer Software

Students have access to Microsoft Office 365 and Read&Write for free using Keyano credentials.

Recording of Lectures and Intellectual Property

Students may only record a lecture if explicit permission is provided by the instructor or Accessibility Services. Even if students have permission to record a lecture or lecture materials, students may not share, distribute, or publish any of the lectures or course materials; this includes any recordings, slides, instructor notes, etc., on any platform. Thus, no student is allowed to share, distribute, publish or sell course-related content without permission. It is important to recognize that the Canadian Copyright Act contains provisions for intellectual property. The [Academic Integrity Policy](#) provides additional information on Keyano College's expectations from students as members of the intellectual community.

ITS Helpdesk

If you have issues with your student account, you can contact the ITS Helpdesk by emailing its.helpdesk@keyano.ca or calling 780-791-4965.

COVID-19 We are subject to provincial, and municipal bylaws, and policies. These decisions may change pending further direction from the Alberta Chief Medical Officer, Alberta Health Services, and other provincial guidelines. To protect yourself and others, get immunized, wash your hands, wear a mask, keep your distance (2m/6 ft) and remain home when feeling unwell. For the most recent COVID-19 information, please refer to albertahealthservices.ca/COVID.

Specialized Supports The Student Services Department is committed to Keyano students and their academic success. There is a variety of student support available at Keyano. All student services are available during Keyano business hours: Monday to Friday, 8:30 a.m. to 4:30 p.m. The College is closed on statutory holidays. If you require support outside of regular business hours, please inform the support service team, and they will do their best to accommodate your needs.

Accessibility Services provides accommodations for students living with disabilities. Students with documented disabilities or who suspect a disability can meet with an Access Strategist to discuss their current learning barriers and accommodations. Students who have accessed accommodations in the past are encouraged to contact the department to request accommodations for the following semester. Please note that requesting accommodations is a process and requires time to arrange. Contact the department as soon as you know you may require accommodations. For accessibility supports and disability-based funding, please book an appointment by emailing us at: accessibility.services@keyano.ca.

Accessibility Services also provides individual and group learning strategy instruction for all students and technology training and support to enhance learning. You can meet with an Access Strategist to learn studying and test-taking strategies. In addition, you can schedule an appointment with the Assistive Technology Specialist to explore technology tools for learning. Book an appointment today by emailing: accessibility.services@keyano.ca

Wellness Services offers a caring, inclusive, and respectful environment where students can access free group and individual support to meet academic and life challenges. Mental Health Coordinators provide a safe and confidential environment for you to seek help with personal concerns. Our Wellness Navigator offers support with basic needs such as housing, financial and nutritional support, and outside referrals when needed. Wellness Services welcomes students to participate in group sessions that address topics including mindfulness and test anxiety throughout the academic year. Individual appointments can be made by emailing wellness.services@keyano.ca.

Library Services: provides students with research, information, and education technology supports as they engage in their studies. Library staff are available to help you online and in person throughout the semester. Librarians offer individual and small group appointments booked using the online [Book A Librarian calendar](#). The Library also provides research and subject guides to help you with your studies. To view a subject or course-specific guide, check out the complete list of online [Subject Guides](#). To start your research and access citation guides (APA, MLA, Chicago, or IEEE), visit the [Research Help page](#). The Library's collections (including print and online materials) are searchable using OneSearch. The Library offers a Loanable Technology collection to support students accessing and using technology. For an up-to-date list of technology available for borrowing, visit the Library's [Loanable Technology webpage](#). For a detailed list of library resources and services, go to www.keyano.ca/library. For all inquiries, please email askthelibrary@keyano.ca or [chat with us online](#).

Academic Success Centre: The Academic Success Centre at Keyano College (CC-119) provides **free** academic support services to registered students, such as tutoring, writing support, facilitated study groups, workshops, and study space. Academic Content Specialists are available in Mathematics, Science, Trades, Power Engineering, Upgrading/College Prep, Human Services, English, Humanities, and more. Students are encouraged to visit the Academic Success Centre to discuss study strategies and academic concerns. For additional information, please email Academic.Success@keyano.ca.

Academic Success Coach: The Academic Success Coach is located in the Academic Success Centre and works with students to develop academic success plans, time management skills, study strategies, and homework plans. For additional information, please email Academic.Success@keyano.ca.