



discover
your future
@ keyano college

Student Resources & Services

Students' Association	41
Student and College Services	42
Community Education	49



Keyano College Students' Association (KCSA)

Clearwater Campus
Room 178

Hours of Operation

Monday to Friday:
8 a.m. – 4:30 p.m.

General Council

General Council is the governing body of the KCSA. Every big decision goes through the General Council, and the KCSA Executives are accountable to Council. General Council is comprised of:

- Program Representatives
- Academic Council Representatives
- The Executive Committee; and
- The Student Board of Governors Representative: Elected by the General Council after the spring elections.

General Council meets every three weeks. If you want to get involved on General Council come down to the KCSA offices in the Used Bookstore (room 178) for more information.

Executive Committee

The KCSA Executives are in charge of the day-to-day business of the Students' Association. The Executive Committee is made up of the following people:

- President
- Communications Vice President
- Student Life Vice President

Elections for executive positions are held before April 15th of the academic year.

Student Life Standing Committee

While a big part of College Life is studying and going to class, another important part is meeting people and having fun. To this end, the KCSA has established the Student Life Standing Committee.

Health & Dental Plan

The Keyano College Students' Association is proud to provide an extended Health & Dental plan to eligible students at Fort McMurray campuses. Students already covered by an alternate plan (through parents, work or spouse) may opt out by completing the required waiver form and providing proof of alternate coverage prior to the deadline date to the Office of the Registrar. Students on the plan may also purchase coverage for a spouse and/or dependants through the Students' Association Office. See page 16 for additional information.

Lockers

Lockers are available for students to rent by registering at the KCSA Office. Locks are supplied and are available on a first come, first served basis. The rental is \$10 per year, with \$5 refunded when the lock is returned in April.

Student Connection Newspaper

The Communications Standing Committee which meets once a week is responsible for the publication of the *Connection*. They're always looking for people to help out in the areas of:

- Editing
- Writing
- Photography
- Advertising
- Graphic design
- Printing and Distribution

If you are interested in being involved with the KCSA Communications Standing Committee, contact your Communications Vice President in the KCSA Office (the Used Bookstore).

Used Bookstore

The KCSA operates a Used Bookstore located in the KCSA Office. Books are sold on a consignment basis, with the students selling the books setting the prices. This is a great place to shop for textbooks at a reduced cost.

The Used Bookstore also offers:

- Photocopying and faxing
- City Bus Passes
- Locker rentals
- Student *Connection* Newspaper
- Survival Guide
- KCSA clothing

King's Lounge & Patio

King's Lounge & Patio is owned and operated by the Students' Association.

Clearwater Campus
Room 179

Hours of Operation

Monday to Tuesday:
8:30 a.m. – 9 p.m.
Wednesday: 8:30 a.m. – 11 p.m.
Thursday: 8:30 am – 10 p.m.
Friday: 8:30 a.m. – 12 a.m.
Saturday: 6:30 p.m. – 12:30 a.m.

Tel: (780) 791-4968



Athletics

All registered Keyano College Students have the opportunity to try-out and compete within the following intercollegiate sporting opportunities:

- Men's and Women's Volleyball
- Men's and Women's Soccer
- Cross Country Running
- Men's and Women's Basketball
- Men's and Women's Futsal

To exercise the student right to tryout, intentions must be revealed to the program Head Coach or Athletic Director in the first week of classes in September, or the first week of January for the sport of Futsal.

The Huskies are members of the Alberta Colleges Athletic Conference and compete against sixteen other institutions across Alberta and Saskatchewan. Athletes who are members of the volleyball, basketball and soccer teams are eligible for a Jimmie Condon Award and/or a Student Athlete Enrollment Bursary.

To be eligible for the Jimmie Condon Award (\$900 per semester) athletes must attain a minimum GPA of 2.0. Soccer, basketball and volleyball players are also eligible to receive the Student Athlete Enrollment Bursary (minimum GPA of 1.7) in the amount totalling the difference between enrollment fees (tuition, recreation, registration and KCSA fees) and their Jimmie Condon Scholarship Award. Athletes not eligible for the Jimmie Condon award (i.e. out of province students) qualify to receive 100% of enrollment costs. All athletes are eligible to apply for additional scholarships and awards.

Additional information can be obtained by contacting:

Athletic Director
Keyano College
8115 Franklin Avenue
Fort McMurray, AB T9H 2H7
Tel: (780) 791-8925
Fax: (780) 715-3929
E-mail: athletics@keyano.ca

Bookstore

Clearwater Campus
Tel: (780) 791-4960
Fax: (780) 791-4998
E-mail: bookstore@keyano.ca
Website: <http://bookstore.keyano.ca>

Hours of Operation (subject to change)

Monday to Friday:
8:30 a.m. - 4:30 p.m.

The Bookstore provides textbooks and supplies, clothing and gifts, general reading and special order services. It also provides stationery supplies, canteen items and Keyano College sportswear and souvenirs.

Student printing credits can be purchased at the bookstore (colour copies are \$0.39 and black and white are \$0.10). User accounts are also available for visitors and non credit students.

Career Services

Tel. (780) 791-4996

Fax: (780) 792-5738

Website:

keyano.ca/career_centre/career_services/index.htm

Hours of Operation:

Monday to Friday

8:30 a.m. – 4:30 p.m.

The Career Services Department offers services and resources to assist all Keyano College students in making transitions to, and within, the world of work.

Career Services provides resources, programs and services to students, alumni and employers to facilitate the career decision making process and to connect employers with students and alumni.

Registered students at Keyano College can:

- Receive expert advice on resumes, cover letters, interview techniques, networking, job search tools and portfolios
- Access employment posting
- Receive assistance with career goal setting and decision making
- Access internet services
- Access online resources
- Research cooperative education, post-secondary program and company information
- Locate funding information
- Perform self-assessments and occupational choice activities

The Career Resource Centre houses a number of print and online resources to assist students in researching career and educational opportunities. In-class, group and individual sessions are offered.



Co-operative Education

Room 168C, Clearwater Campus
Tel: (780) 791-8945
Fax: (780) 792-5738

Students can become part of the most successful career launching programs in Canada: Earn-while-you learn through Co-op Education. In the Co-operative Education program, students alternate semesters of academic study with periods of paid employment in a position in industry, government, or other organization that is related to each student’s interests and field of study. Workterms of 4, 8, 12 or 16 month duration, depending on the program of study, become an integral part of the student’s education.

Co-operative Education links education to employment. Students benefit by gaining paid relevant work experience, connections for future permanent employment, hands-on information regarding their career choice, and the development of personal confidence to become successful individuals. The Cooperative Education Program includes the following programs:

- Business Administration Pg 69
- Computer Information Systems Pg 73
- Engineering Pg 129
- Environmental Technology Pg 82
- Music Instrument Repair Pg 88
- Office Administration Pg 89

Students who successfully complete the specified number of co-op work term courses and work terms receive nine credits per work term and a Co-operative Education Designation on their diploma.

Admission Requirements

Students must be accepted into their program of study prior to applying for the Co-operative Education program. The deadline for application is approximately two weeks after the beginning of the Fall Semester. Students must complete an application form and participate in an interview to determine acceptance into the program. Students must maintain a GPA of 2.0 or higher and complete all first year courses prior to their first work term to continue in the Co-op program.

Upon acceptance into Co-operative Education, students pay their Co-op fees plus any other associated fees (please refer to the College Fee Schedule). The Co-op Education Coordinator will mentor students through a series of mandatory workshops and assist students to secure appropriate paid work placements with approved employers. Upon successful completion of the program requirements designed to build appropriate workplace skills and long term career success, every effort will be

made to secure meaningful and program-related work placements for all students. Students may be required to undergo a competitive interviewing process or they may be placed with employers. The final selection is at the discretion of the employer. The College will make a “best effort” to assist all Co-op students to secure approved work placements of the required duration; however, it is not guaranteed.

Counselling Services

Clearwater Campus
Room 167

Tel: (780) 791-8934 or (780) 791-8951
Fax: (780) 792-5738

Hours of Operation:

Monday to Friday
8:30 a.m. – 4:30 p.m.

Counselling Services provides a wide range of specialized counselling services to prospective and registered students. The following services are provided on a free and confidential basis.

Personal Counselling is designed to provide a supportive environment for students needing help to resolve personal, or social issues and situations.

Career Counselling assists students to explore their career and educational options. Services are available to identify skills, interests, abilities, and to learn about career decision making.

Academic Counselling Services include individual assessment and course selection to help students achieve academic success.

Walk-in Counselling is available on a daily basis; however, to be sure a Counsellor is available, an appointment is strongly suggested.



Food Services

Clearwater Campus
E-mail: ovation.catering@keyano.ca

Hours of Operation
Monday to Friday:
7:30 a.m. – 3:30 p.m.

Food Services is located in the Cafeteria at Clearwater Campus.

Breakfast and lunch service is available, and carry away microwaveable meals as well as daily specials and a full line of hot and cold beverages. Catering for large and small functions is available.

For part time student employment opportunities, please see the manager with your resume. There is no meal plan for students; food is paid for on an individual basis.

Health Services

Clearwater Campus
Tel: (780) 791-4808
Fax: (780) 715-3944
E-mail: health.services@keyano.ca

Hours of Operation
Monday to Friday:
8:30 a.m. – 4:30 p.m.

The College Nurse provides confidential walk-in, on-campus health-care that includes health education and promotion with a wellness focus.

Services include:

- assessment and nursing care for all illnesses
- health education, health counselling and promotion
- first aid and emergency treatment
- referrals to doctors, dentists, etc.
- pregnancy testing
- blood pressure monitoring
- classroom presentations
- blood sugar testing
- injections as prescribed by a doctor (vitamins, etc.)
- assessment of and possible provision of short term procedures (dressing change, suture removal, etc.)

Health Services on campus are cost free to students. Students with medical problems are encouraged to inform the nurse so that she may assist them more effectively should a problem arise. It is the student's responsibility to ensure that he/she has valid coverage under a provincial health plan. Students who need assistance in registering

with this plan are encouraged to see the health nurse or call Health Link Alberta at 1-866-408-Link for assistance with applying for Health Care.

The Health Services office is located at the Clearwater Campus next to the Bookstore.

Keyano Theatre

Clearwater Campus
Tel: (780) 791-4930
Box Office: (780) 791-4990

Keyano Theatre has been the centre for arts and culture in Fort McMurray for over 28 years. Keyano Theatre boasts two outstanding theatrical venues: the 600-seat mainstage and the 200-seat recital theatre.

Keyano Theatre offers a four play subscription season directed, designed and managed by professional artists. With an emphasis on producing a quality product while offering patrons a wide variety, Keyano Theatre has produced and presented exciting entertainment for the past many years. The staff at Keyano Theatre promises to take audiences on an exciting journey in our 30th Season, reflecting our proud history and promising future.

Studio 99 is Keyano College's alternative theatre experience. Featuring students in the Visual & Performing Arts Drama program Studio 99 is attracting an audience hungry for something a little different.

Keyano Theatre also features the Syncrude Arts Alive series with outstanding performance events throughout the year. Past performers include such artists as The Rankin Sisters, Brent Butt, Jann Arden, Randy Bachman and Ballet Jorgen.

There are many volunteer opportunities with Keyano Theatre on the stage, behind the scenes and in our front lobby during performances. Drop by our office located to the right of the main theatre doors or call (780) 791-4930 for more information.

Tickets for our performances are available at the Keyano Theatre Box Office located in the theatre lobby or by calling (780) 791-4990. For information about upcoming shows visit our website at: keyano.ca/theatre.



Learner Assistance Program

Clearwater Campus
Room 167

Tel: (780) 791-8934 or (780) 791-8951
Fax: (780) 792-5738

Hours of Operation:
Monday to Friday
8:30 a.m. – 4:30 p.m.

The Learner Assistance Program (LAP) provides educational services to students with disabilities. Students are encouraged to pick up a copy of the “Handbook for Students with Disabilities” guide from the Counselling & Career Services office or download a copy from the Keyano College website (keyano.ca/prospective_students/special_needs/index.htm).

It is the responsibility of the student to self identify that they have a disability.

Services for Students

- Initial screening interview
- Classroom Support
- Individual Service Plan outlining educational accommodations
- Learning Strategy Sessions
- Assistance with request for funding for assessment and exceptional educational costs
- Assistive Technology
- Writing Centre
- Counselling (educational, self-advocacy, career, and financial)
- Academic advising
- Consultations with learner, instructor, and disabilities counsellor

Confidentiality

Information regarding a student’s disability is confidential. Although faculty must be aware that a student requires accommodations, they will only receive specific information about the nature of the disability at the student’s request. Information will not be released about a student’s disability without his/her written authorization.

Library and Educational Resources

Clearwater Campus
Room 166
Tel: (780) 791-4917
Website: keyano.ca/library

Hours of Operation (Academic year)
Monday to Thursday:
8:30 a.m. – 9 p.m.
Friday:
8:30 a.m. – 4:30 p.m.
Saturday and Sunday:
12 p.m. – 4 p.m.

Information Commons Helpdesk:
Monday to Friday:
8:30 a.m. – 4:30 p.m.

Closed on most College holidays. Please see the Library for details.

The Library and Information Commons offer research help, quiet study space, and computer labs for student use. The Library also offers the following resources:

- Books, magazines, journals, and CDs to borrow
- Newspapers and videos/DVDs to view in the library
- Digital camera (students only)
- Computers, printing, photocopying, scanning
- Handouts and one-on-one help with research

Online and off-campus services:

- Library catalogue
- Renew your books
- Ask-A-Question
- TAL (The Alberta Library) Card
- Find newspaper, magazine and journal articles through the library website (for off-campus use, ask at the library for a PIN)

Library services are free to Keyano College students with a valid student ID card. Library cards are also available to Fort McMurray residents for an annual fee.



Office of the Registrar

Clearwater Campus
Room 167

Tel: (780) 791-4801
Fax: (780) 791-4952

Hours of Operation

Monday to Friday:
8:30 a.m. – 4:30 p.m.

The Office of the Registrar provides academic support services to students, faculty, administrators and staff through supporting the mission of Keyano College. We are committed to maintaining the confidentiality, integrity, and security of students' academic records.

In addition to housing and maintaining student academic records the Office of the Registrar offers the following services:

Academic Advising

Student Advisors are available to provide guidance to students seeking information on credit programs, admission requirements, and how to apply for admission. The advising team also offers assistance in choosing courses and transferability of courses and programs.

Student Awards, Scholarships, Bursaries & Student Loans

The Financial Aid and Awards Coordinator is available to provide guidance and information to students about our different funding options as well as our Student Awards.

Transcripts

Academic transcripts are maintained by the Office of the Registrar. Transcripts can be issued upon receipt of a signed written request. The Office will release official transcripts only when students have met all their financial obligations to Keyano College.

Confirmation of Enrollment Letters

Students may obtain a letter from the Office of the Registrar verifying their enrollment as documentation for student discounts, insurance, loan deferments, or other purposes. The request must be made in writing and must indicate the student's name, address, phone number, and student identification number, as well as the information to be released, the reason for the release, and the location to which the letter should be sent.

The Office of the Registrar also:

- Processes Credit and Continuing Education registration
- Processes address and name changes
- Prints fee assessments and student schedules
- Provides replacement T2202A's for attendance prior to 2006
- Provides parchments and parchment replacement
- Processes Applications to Graduate
- Monitors end of term grade process
- Coordinates yearly convocation

Parking

All students using College parking facilities must purchase a parking permit. Daily permits are available from dispensers located in the general parking lots at the cost of two dollars per calendar day. Information and applications for term and yearly permits are available from Security Services.

Security Services

Clearwater Campus

Room 153

Tel: (780) 791-4911

Or pick up any red telephone for direct access to Security

Security Officers can be reached 24 hours a day for information regarding any of the services listed below:

- General Information
- Lost & Found
- Access Control
- Complaint Investigations
- Public Safety
- Emergency Medical Transportation
- Safewalk Program
- Parking Information
- Personal Security Counselling

The goal of Security Services is to provide a safe and secure environment for students and staff.



The SKILL Centre

(Student Knowledge & Independent Lifelong Learning)
Clearwater Campus

Room 119

Tel: (780) 791-8940

E-mail: skill.centre@keyano.ca (for exam bookings and general information) skill@keyano.ca (to contact staff)

The SKILL Centre provides a comprehensive array of services for students registered in and attending credit programs at Keyano College, as well as for community learners.

Services include:

- Person-to-person and computer-delivered tutoring for Keyano students and community members in credit and non-credit courses
- help preparing for apprenticeship exams
- help preparing to write the GED
- help preparing for new job situations (for example, when promotion requires improved report writing ability)
- assistance for distance learning courses (based on tutor availability)
- help improving your general academic skills like Reading, English or Math for personal reasons

Other Services include:

- exam invigilation for Keyano courses and other institutions
- Study Skills

SKILL Centre staff offer learners an opportunity to brush up on academic skills. Assistance is provided by instructors and student tutors, and by a variety of print and software materials.

Personal tutoring and computer tutoring packages are available for community members, for a fee, on a first-come, first-served basis.

Student Residences

Keyano College provides both individual and family accommodation for full-time students.

Note: \$100 refundable security deposit and a letter of assessment from the College, showing payment of registration fees are required with an application for student housing.

Clearwater Hall

Single Student Residence Life Office

9809 King Street

Fort McMurray, AB T9H 1L3

Tel: (780) 791-4929 or 791-4926

Fax: (780) 791-4880

- Located on and connected to Clearwater Campus; easy access to Recreation facilities and Library
- Furnished apartment – 6 individually locked bedrooms
- First come first served – apply early!
- Students must bring their own blankets/towels/dishes/personal items
- Rent: \$1772 per semester (prorated for programs that do not fall within the standard 4 month semester.)
- Parking: \$15 per month with plug-in, \$10 per month non plug-in. Parking is on a first come first serve basis
- Laundry facilities are located on the main floor of the Residence. They are run by Smart Cards, so no coins are used.

Family Residence

Riedel / Penhorwood Place Residence Life Office

9809 King St.

Fort McMurray, AB T9H 1J3

Tel: (780) 791-4926 or (780) 791-4929

Fax: (780) 715-2006

Riedel Place

Riedel Place is the Keyano College Family Residence Complex and is situated at 8820 Franklin Avenue, one-and-a-half kilometres from the Clearwater Campus. It is on a main city transit route and is within walking distance of schools, shopping facilities, restaurants and other amenities.

Riedel Place has a total of 104 units and is comprised of two and three-bedroom townhouses and one and three-bedroom apartments. Each unit contains a stove and fridge.

- Accommodation is assigned from a priority wait list.
- Students must be registered in their program prior to applying for housing.
- Students are advised to apply for housing well in advance of their program start date.



- A full month's rent, plus a damage deposit equivalent to one month's rent, is required prior to moving in.
- Students are required to complete an application form, provide a landlord reference and attach a copy of their assessment sheet from the College showing that they have paid the registration fees for their program.
- Students are responsible for power, cable and telephone.
- Laundry facilities are located within the Reidel Complex.

1 bedroom apartment.....	\$ 697 + 44.92 (utilities)
3 bedroom apartment.....	\$ 805 + 64.18 (utilities)
2 bedroom townhouse	\$ 764 + 125.96 (utilities)
3 bedroom townhouse	\$ 844 + 160.72 (utilities)

Prices are subject to change.

Utilities includes heat, water, and garbage pick up.

Penhorwood Place

Penhorwood Place is the newest Keyano College Family Housing Complex and is situated at 9914 Penhorwood Street, approximately half kilometre from the Clearwater Campus. It is within walking distance of schools, shopping centres, restaurants and other amenities.

Penhorwood Place has a total of 24 units and is comprised of two and three-bedroom townhouses, with and without garages. Units without garages have basements. All units are unfurnished; however, each unit comes with a washer, dryer, fridge and stove.

- Accommodation is assigned from a priority wait list.
- Students must be registered in their program prior to applying for housing.
- Students are advised to apply well in advance of their program start date.
- A full month's rent, plus a damage deposit equivalent to one month's rent, is required prior to moving in.
- Students are required to complete an application form, provide a landlord reference and attach a copy of their assessment sheet from the College showing that they have paid the registration fees for their course.
- Students are responsible for all utilities.

Two-bedroom townhouse with garage	\$ 813 + \$40 water
without garage	\$ 771 + \$40 water
Three-bedroom townhouse with garage	\$944 + \$45 water
without garage	\$911 + \$45 water

Prices are subject to change.

Syncrude Sport & Wellness Centre

Clearwater Campus
Tel: (780) 791-7792
Website: keyano.ca/sswc

Hours of Operation

Monday to Friday:
5 a.m. – 11 p.m.
Saturday & Sunday:
8 a.m. – 10 p.m.

Holidays:

Please see program guide or visit www.keyano.ca/sswc

The Syncrude Sport & Wellness Centre (SSWC) is a multi-use sport and wellness complex situated on campus and operated as a facility of Keyano College. The Centre welcomes students, staff and faculty along with local residents and community visitors.

The Syncrude Sport & Wellness Centre provides people with quality and diverse sport and wellness opportunities through education, training, programming and facilities. The Centre provides a mixture of structured and casual sport and wellness opportunities that embrace the needs of Keyano College, residents of the Regional Municipality of Wood Buffalo (RMWB), as well as local, regional and provincial sporting organizations. In doing so the SSWC is committed to:

- Providing a safe and welcoming environment within our facility.
- Providing programs and services that promote individual and community development.
- Providing adult and youth programming initiatives that promote healthy and active lifestyles.
- Developing and implementing resources and programming that reach out to the prominent "Shift Worker" population of the RMWB.
- Providing high performance training for those athletes wanting to pursue athletics at an elite level, and continuing the commitment of Keyano College to provide excellent education training and services.

Full time credit students wishing to activate their membership are required to provide evidence of their full time status as well as their student card for programming. Part-time credit students are required to pay an additional fee for the their membership following the provision of evidence of enrollment and presentation of their student card.

**Community & Upgrading Education**

Clearwater Campus

Room 157

Tel: (780) 791-4912 or 791-4856

Fax: (780) 791-4868

Hours of Operation

Monday to Thursday:

8 a.m. – 8 p.m.

Friday:

8 a.m. - 4:30 p.m.

Saturday:

8:00 - 11 p.m.

Adult Literacy Projects

Keyano College has provided community literacy development to Fort McMurray and region for a number of years. The Community & Upgrading Education (C.U.E.) Division offers free one-to-one literacy tutoring to people who want to improve their literacy skills. These services are offered through the Write Break Adult Literacy Project (791-8943) in Fort McMurray and the WRITE ON! Project in Fort Chipewyan (780) 697-3767.

Workforce Development

Keyano College customizes training to meet the needs of business, industry, government, and professional organizations. We provide clients with quality training and consulting services to both develop the business and the individuals within it. Changing technology, skill upgrading, and management development are only a few areas of business and professional development training that the College offers.

Workforce Development also offers certificate level programs relating to workplace professional development. These programs range in length and are offered to individuals and on a corporate basis. Partnerships with other post-secondary institutions such as the University of Alberta expand the offerings possible here in Fort McMurray. Workforce Development is a gateway to training for companies and individuals and in the region.

Please contact (780) 715-3903 or 1-800-340-4592 for further information on Workforce Development at Keyano College.

Workplace Essential Skills Training

Keyano College offers customized essential skill programs (such as Safety & Workplace Reading, Workplace Applied Math, Writing in the Workplace, and Procedure Writing) to business, industry, labour groups, education and government. These programs include individual

consultations and small-group workshops designed to refresh and reinforce essential skills – reading, writing and math – using workplace-specific applications. Contact Workforce Development at (780) 715-3903 or 1-800-340-4592 for further information.

Community Programming

Two continuing education calendars are published per year. These course offerings represent more than 450 different courses in diverse and interesting areas of study including computer skills, arts and crafts, languages, business development and management, communication skills, supervisory tools, health and fitness, online offerings, and evening credit courses. These courses meet the needs of people seeking personal enrichment as well as those wanting professional development. Continuing education courses are open to all adults 18 years of age or older unless courses are specifically advertised for children. There are no prerequisites unless specified in the course description. To view the Continuing Education Calendar go to keyano.ca.

Regional Programs

Within the Community & Upgrading Education Division, the Chair of Aboriginal Education responds to the educational requests from the communities within our region. The Adult Learning Centres in Fort McKay, Gregoire Lake, Janvier and Conklin offer Academic Foundations, College Preparation and other programs to meet local education and training needs. Each regional Learning Centre is also a recognized Alberta-North CAP (Community Access Point) site offering various programs via alternate delivery.

Conklin Learning Centre provides a bright, friendly environment for learning. It is designed to support plenty of individualized tutoring and small group work among qualified staff and students enrolled in daytime programs in upgrading and career and trade preparation programs. In the evenings it operates as a Community Access Point for community members interested in online courses through Alberta-North, eCampus Alberta, ed2go and post secondary institutions. The public is always welcome to stop in to explore career and education opportunities. Employment training services are being expanded this year to support the needs of the increasing work site population.

Janvier Learning Centre is located within the beautiful log community multiplex. It has plenty of room to operate daytime upgrading, career and trade preparation, and employment training programs. Small class sizes and supportive staff are ideal for face to face learning opportunities. The Janvier Learning Centre is a



Community Access Point and the community is welcome to stop in to explore career and educational programming or participate in online courses through Alberta-North, eCampusAlberta, ed2go and other institutions.

Gregoire Lake Learning Centre is located on the reserve lands of Fort McMurray First Nation #468 on the very shores of Gregoire Lake. Experienced instructional staff support students with highly individualized instruction and tutoring. Community members from both FMFN #468 and the nearby community of Anzac are welcome to attend daytime upgrading classes. As this is also a Community Access Point, visitors and community members are welcome to stop in during either day or evening hours to obtain information related to career and employment programs or to pursue online courses through Alberta-North, eCampusAlberta, ed2go and other online institutions.

Fort McKay is home to the **Dorothy McDonald Learning Centre**. The friendly and supportive staff wholeheartedly embraced the community motto "Working For A Better Tomorrow". Experienced and knowledgeable staff provide face to face instruction in daytime upgrading, career and trade preparation, and employment training programs. The Learning Centre in Fort McKay is a Community Access Point and the community is welcome to stop in to explore career and educational programming or participate in online courses through Alberta-North, eCampusAlberta, ed2go and other institutions.

Language Instruction for Newcomers to Canada (LINC)

The Language Instruction to Newcomers to Canada program is designed to provide basic English language training to adult newcomers. LINC will facilitate the social, cultural and economic integration of immigrants and refugees into Canada so they may feel like participating members of Canadian society as quickly as possible. To be eligible to attend LINC courses, participants must have landed immigrant status. LINC is a federally funded program and is reviewed on a yearly basis. Program offerings are dependent on available funding. Further details can be obtained from the Community & Upgrading Education Division at (780) 791-4858.

Fort Chipewyan Campus

The Community & Upgrading Education Division manages Keyano's campus in Fort Chipewyan, Alberta. The College has a strong commitment to Aboriginal education and has been involved with the community of Fort Chipewyan since 1976. Credit instruction is offered principally in the adult upgrading programs of Academic Foundations and College Preparation. Post-secondary credit courses may also be offered as the need arises in other areas, such as, Business Administration, Early Childhood Development and Office Administration. Short non-credit general interest courses are delivered each semester. Community driven programming plays a key role in enhancing educational opportunities and developing capacity in the community of Fort Chipewyan. The Campus is also a CAP site for Alberta-North.



Alberta-North

Alberta-North is a partnership of seven northern post-secondary institutions that provide distance education opportunities to communities in northern Alberta and the Northwest Territories. The collaborating partners are:

- Athabasca University
- Grande Prairie Regional College
- Keyano College
- Northern Institute of Technology
- Northern Lakes College
- Portage College
- Aurora College, NWT

Keyano College also manages the Community Access Point (CAP) sites in Fort Chipewyan, Fort McKay, Janvier, Gregoire Lake, and Conklin. This is an Alberta North initiative with the objective of providing a network of educational services and programs to northern Alberta communities through distance education technology.

Alberta-North has education sites in all of the following communities in Alberta:

- | | |
|-------------------|-----------------|
| • Athabasca | • Hinton |
| • Atikameg | • Janvier |
| • Barrhead | • Kinuso |
| • Bonnyville | • La Crete |
| • Cadotte Lake | • Loon Lake |
| • Calling Lake | • Manning |
| • Cold Lake | • Peace River |
| • Conklin | • Peerless Lake |
| • Driftpile | • Rainbow Lake |
| • East Prairie | • Rycroft |
| • Fairview | • Saddle Lake |
| • Faust | • Slave Lake |
| • Flatbush | • Smith |
| • Fort Chipewyan | • Smoky River |
| • Fort McKay | • St. Paul |
| • Fort Vermillion | • Stony Point |
| • Fox Creek | • Swan Hills |
| • Frog Lake | • Trout Lake |
| • Gift Lake | • Valleyview |
| • Grande Cache | • Vegreville |
| • Gregoire Lake | • Wainwright |
| • Grouard | • Westlock |
| • High Level | • Whitecourt |
| • High Prairie | |

Each site is equipped with a variety of technologies to provide courses and programs to learners. CAP Coordinators are at each site to help with technology and support.

If students are looking for courses in Academic Upgrading, College Preparation, Early Learning and Child Care, Office Administration, Business, Teacher Assistant, Trades, or University programs and wish to study in their own community, Alberta-North can help.

For further information on our services to learners in the north, please contact the Alberta-North office:

Val Marshall
 Executive Director
 Tel: (780) 849-8710
 Toll Free: 1-866-652-3456
 E-mail: marshall@northernlakescollege.ca

Website: abnorth.ab.ca

eCampusAlberta @ Keyano College

eCampusAlberta is a consortium of 15 Alberta colleges and technical institutes that have formed a partnership to offer you more online learning opportunities. Each member institution develops, contributes, and offers its respective online courses, but also offers other member institution's courses. This approach ensures that our learners can access extensive post-secondary online learning opportunities at a time and means convenient to them.

eCampus courses can be accessed at any of the Community Access Points (CAP sites) within Keyano College.

The participating institutions have articulated their commitment to the priorities of quality, access, transferability and collaboration in the provision of online learning opportunities to all learners. Through eCampusAlberta, Keyano College is committed to offering 24-hour, 7 days a week technical support to students. A \$25.00 technical fee is applied to each eCampusAlberta online course.

Website: ecampusalberta.ca

