



PRESIDENT'S WELCOME

Keyano is a comprehensive community college located in the Regional Municipality of Wood Buffalo, and adjacent to the world famous oil sands resource. We offer a broad range of programs in three divisions; Academic & Career Preparation, Trades & Heavy Industrial, and Community & Upgrading Education. Whether you are starting your post-secondary journey at Keyano College, in one of our certificate, diploma or apprenticeship programs; or in one of our degree completion options, in partnership with the University of Alberta, University of Calgary and Athabasca University, we are ready to help you achieve success.

The benefits of choosing Keyano are many: great facilities, instructors who love to teach, small class sizes, and remarkable access to a diverse set of courses and programs that will provide you the stepping stone to your career.

We pride ourselves on maximizing access and participation, creating an environment where excellence and innovation thrive and providing quality resources to help you succeed. We look forward to making Keyano College an integral part of your learning adventure.

Jim Foote
President



MESSAGE FROM THE VICE PRESIDENT, ACADEMIC

In deciding to attend a post-secondary institution you have made the most important step in the process of adult learning, now you need to figure out where to go and why. We believe that Keyano College is a good choice for many reasons. Located in the economic epicentre of Canada, we have been able to attract and retain instructors of the highest caliber. We have also been able to develop a collection of courses and programs that offer a surprising diversity of choice and excellent transferability to universities and colleges across the country. In recent years, we have added collaborative degree programs like Nursing, Education and Social Work, giving our students the opportunity to complete their four-year programs right here in Fort McMurray.

We are a student-focused institution, where your success is our business. From the moment you apply with our staff in the Office of the Registrar to the first time you meet your instructors, from the services you will need to guide your way to the moment you cross the stage at Convocation, you will feel like you are part of the Keyano family, whose members are as invested in your success as you are.

The quality of a learning institution is rooted in its ability to deliver excellent learning opportunities and to provide a proven pathway to great careers. For 45 years Keyano College has proven itself to scores of students of all ages. We look forward to working with you to realize your dreams.

Ann Everatt
Vice President, Academic

discover
your future
@ keyano college

Keyano College

**Credit Calendar
2010/2011**

ACADEMIC UPGRADING

ABORIGINAL EDUCATION

BUSINESS

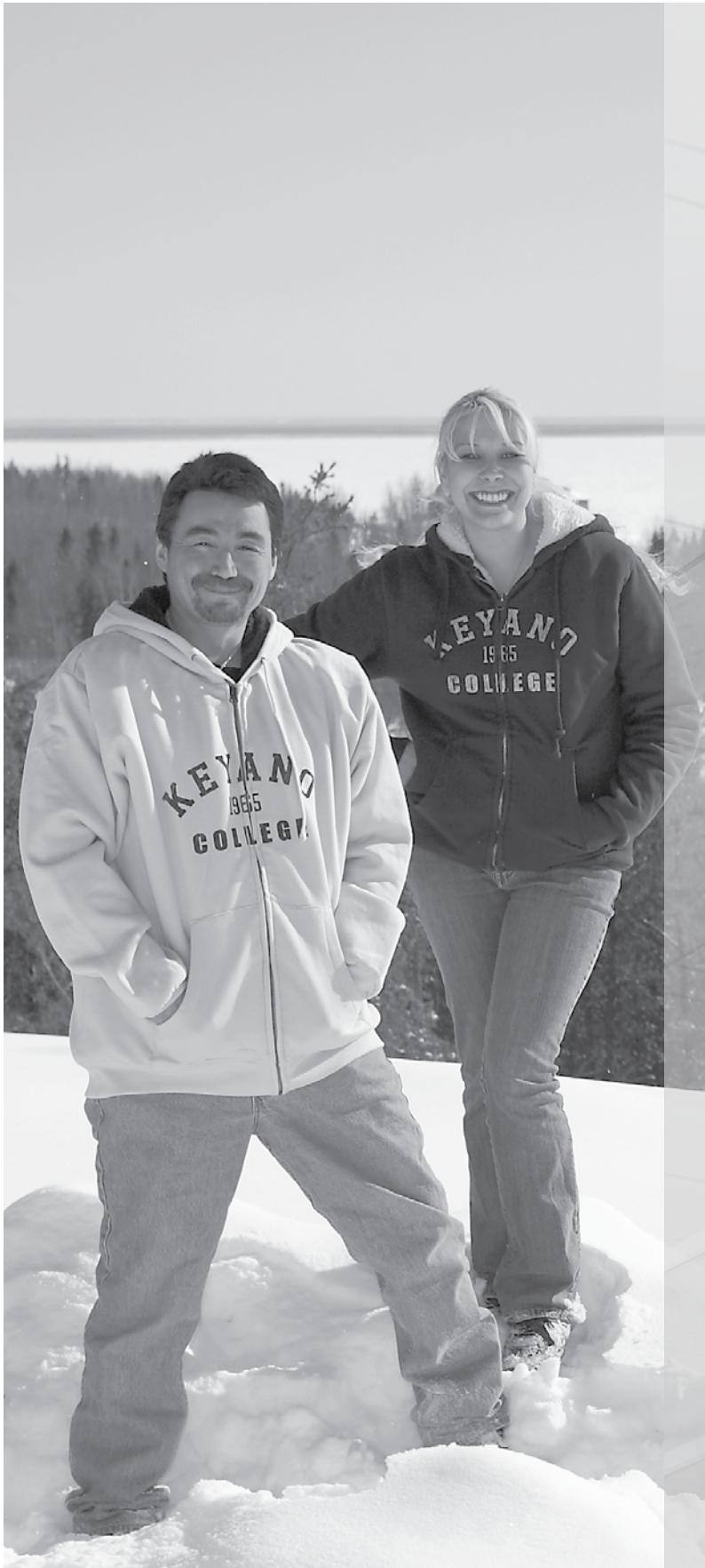
CHILDHOOD STUDIES
HEALTH SCIENCES

TECHNOLOGY

TRADES & HEAVY INDUSTRIAL

UNIVERSITY STUDIES

VISUAL & PERFORMING ARTS





Keyano College makes every effort to ensure accuracy in all College publications. However, if there is inconsistency with the information as published and that which resides in official College policy, the official College policy will prevail. Keyano College reserves the right to make changes in the information provided within this calendar without prior notice.

The programs of study listed in this calendar are available for the intake year for which the calendar applies. The College reserves the right to change the content or structure of a program of study, and all reasonable attempts will be made to notify active program students.

The College also reserves the right to update course content, prerequisites and co-requisites without prior notice. In addition, not every course listed in the calendar will be offered every year. The College reserves the right to implement new policies, regulations and procedures which may not be available at the time of publication.

The College will not be held responsible for any loss, damage or other expense in relation to any changes to information contained within this calendar.

Students are responsible for informing themselves on matters related to admission, program and graduation requirements and other academic matters including policies, regulations and procedures. Students are also responsible for ensuring the accuracy and completeness of their registration, and are strongly encouraged to consult with and to seek advice on academic and program planning matters from Program Chairs and Student Advisors.

By the act of applying to a program and/or registration into courses, each student agrees to be bound by the policies and procedures of the College.



Keyano College is a comprehensive community college serving the people of northeastern Alberta.

Based in Fort McMurray, the College was originally established as an Alberta Vocational Centre in 1965 to address the local training needs of the rapidly expanding oil sands industry. Since then, Keyano has grown into a modern College with three campuses and five learning centres serving over 3,000 full-time students annually.

Quality educational and training opportunities are available through three program divisions: Academic & Career Programs, Trades & Heavy Industrial, and Community & Upgrading Education.

In addition to the full-time students it serves, Keyano College also specializes in workforce development programs for industry and business in the Regional Municipality of Wood Buffalo, and serves over 6,000 community members annually through its continuing education courses, workshops and seminars.

The College continues to be the cultural hub of the community through the Keyano Theatre, the Norm Weiss Arts Centre, the Keyano College Library, as well as through the College's involvement in various community projects.

Mission Statement

Keyano College is committed to providing excellent education, training and services that will prepare people for the challenges of work and enhance individual growth. The College holds the fundamental belief that its purpose is to enable students to meet the challenges of the future through accessible programming that maximizes student potential, and promotes individual and community development, which will improve the quality of life in our region and throughout Alberta.

Location

Two campuses are located in Fort McMurray, Alberta, Canada - Clearwater Campus (main), Suncor Energy Industrial Campus and a third campus is located in Fort Chipewyan, Alberta (300 kilometres north of Fort McMurray). Five regional learning centres are located in the communities of Conklin, Janvier, Fort McKay, Gregoire Lake and Edmonton.

School Colours

Blue and White.

Mascot

King, a grey and white Husky dog.

Athletics

Keyano College is one of the 16 members of the Alberta Colleges Athletic Conference. The Keyano College Huskies men's and women's teams compete in a variety of sports on the provincial level, including volleyball, soccer, cross-country running, basketball and snowboarding.

History

- Opened in 1965 as the Alberta Vocational Centre (AVC) in Fort McMurray; the official opening ceremonies were held on January 26, 1966.
- Became a regional college under the name "Keyano" in 1975. Keyano is a Cree word that, when roughly translated, means "sharing". The original slogan for the College was adapted from that translation to be "Yours, Mine and Ours."
- In 1978, Keyano College went public and became a community college. The Province appointed a Board of Governors to serve as the decision-making body for the institution.
- Keyano College has grown to become a modern series of buildings on three campuses. Major building completions over the years include: Riedel Place Family Housing (1976); Suncor Energy Industrial Campus (1977); Clearwater Campus (1981) with the additions of Clearwater Hall Single Student Housing and the Nursing Wing in 1983, and the Power Engineering Wing in 1985; Fort Chipewyan Campus (1986); Norm Weiss Arts Centre (1989); Bob Lamb Industry Education Centre (1993); Penhorwood Family Housing Complex (2001); Syncrude Technology Centre (2003), and the Syncrude Sport & Wellness Centre (2007).

A Bit About The Area

Fort McMurray is a community of about 103,000 people located approximately 450 kilometres northeast of Edmonton, Alberta.

First explored by Peter Pond in the 1700s, the history of his trek is still remembered in the names of many of the buildings and attractions in the area. The main industry in the area is the extraction of oil from the tar sands at major oilsands plants north of the city.

The oil sands industry is the major employer in the area. More than half of the region's workforce is directly employed through oil sands production and development.

Fort McMurray is almost completely surrounded by water. The Athabasca, Clearwater, Snye, Hangingstone and Horse Rivers flow through what is considered to be one of the province's most naturally beautiful cities.

Attractions in the area include the Oil Sands Discovery Centre, Heritage Park, the Oil Sands Lookout Point, and Gregoire Lake Provincial Park, just south of the city.

Seasonal temperatures range from about 0 to -35 degrees Celsius in the winter, to 12 to 32 degrees Celsius in the summer.



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Switchboard

Clearwater Campus	791-4800
Fort Chipewyan Campus	697-3767
Suncor Energy Industrial Campus	799-8600
Regional Campuses	
Conklin	559-2434
Fort McKay	828-4433
Gregoire Lake	334-2559
Janvier	559-2047
Edmonton	444-4975

General Inquiries

Toll-free	1-800-251-1408
E-mail	registrar@keyano.ca
Website	keyano.ca

Admissions and Registration

Admissions	791-4801
General Information	791-4801
Continuing Education Registration	792-2688
Student Records Information	791-4801
Transcript Request	791-4801
Fax Number	791-4952

Programs

Aboriginal Addictions Services	444-4975
Aboriginal Child and Family Services	444-4975
Aboriginal Entrepreneurship	791-8949
Academic Foundations	791-4801
Apprenticeship	792-2688
Business Administration	791-8952
Coker Technician	792-5730
College Preparation	791-4801
Community Wellness	444-4975
Computer Information Technology	791-8952
Continuing Education Programming	792-2688
Early Learning and Child Care	791-4840
Educational Assistant	791-4840
Emergency Medical Technician	791-4961
Environmental Monitoring	715-3941
Environmental Technology	791-4821
Mechanical and Construction Trades	791-4951
Nursing	791-4961
Office Administration	791-8952
Office Software Specialist	791-8952
Power Engineering	792-5730
Process Operator	792-5730
Regional Academic Upgrading	791-8967
Truck Transport Training	791-4801
University Studies	791-4832
Visual and Performing Arts	791-8979

Keyano College Students' Association

Used Bookstore	791-8978
Students' Association Office	791-4950
King's Lounge	715-3923

Services

Alumni Association	791-4959
Bookstore	791-4960
Career Services	791-8951
Counselling	791-8934
Facility Bookings	791-4800
Food Services	791-4878
Health Services	791-4808
Housing, Family	791-4928
Housing, Single	791-4926
Learner Assistance Program	792-5608
Library	791-4917
Office of the Registrar	791-4801
Recruitment	791-4943
Security	791-4911
SKILL Centre	791-8940
Sport Manager	791-8925
Student for a Day	791-4884
Syncrude Sport & Wellness Centre	791-7792
Theatre Box Office	791-4990

CONTACT INFORMATION

Toll-free 1-800-251-1408
or keyano.ca



Administration

President

Jim Foote.....791-4850

Vice President, Academic

Ann Everatt.....791-4851

Vice President, External Relations

Cindy Amerongen.....791-8923

Vice President, Finance & Administration and CFO

Al Adibi791-4860

Dean, Academic & Career Programs

Guy Harmer.....791-4812

Dean, Community & Upgrading Education

Catherine Davis-Herbert.....791-8941

Dean, Trades & Heavy Industrial

Glenn van't Wout791-4882

Director, Facilities

DJ Villeneuve.....791-4843

Director, Finance

Mini Thomas.....791-4967

Director, Human Resources

Hatem Sadek.....791-4863

Director, Library & Educational Resources

John Burgess791-8927

Director, Marketing & Communications

Russell Thomas791-4805

Director, Sport & Wellness

Wayne Thomas791-8901

Registrar

Marsha Kuchelema792-5060

Assistant Registrar

Lezlee Tuthill791-4872

Board of Governors

John Wilson..... Chair

Jim Foote.....President

Lorraine DemersPublic Member

Peter DudaPublic Member

Carna MacEachernPublic Member

George McGuiganPublic Member

Jeff Pardee.....Public Member

John Rhind.....Public Member

Barbara Armstrong..... Faculty Representative

Eugene Carnegie CUPE Representative

Nathaniel Hom.....Student Representative

No Smoking Policy

On July 1, 2003, Keyano College implemented a no smoking policy. Smoking is not permitted in any building owned or leased by Keyano College, except in private rooms or suites specifically designated "smoking" rooms in Keyano College Residences. Smoking is also prohibited in any College vehicle.



Dates are subject to review and possible change.

College closed: All entrances to the building are locked and facilities are not available to students.

No Classes: Classes will not run but the library, computer labs, SKILL Centre, and studios will be available for student use.

2010

July 1	Thursday	College closed (Canada Day)
July 30	Friday	Last day of second intake of Mechanical and Construction Trades Preparation program
August 2	Monday	College closed (Civic Holiday)
August 30	Monday	Orientation Day
August 31	Tuesday	Fall semester begins for academic programs
September 6	Monday	College closed (Labour Day)
September 7	Tuesday	Last day to add classes for academic programs Fall semester fees due
September 13	Monday	Last day to drop classes for academic programs
September 17	Friday	Last day for Power Engineering 3rd Class & Process Operations year 1 Co-op (November 2009 intake) Fall Awards Application deadline
September 27	Monday	First intake for Mechanical and Construction Trades Preparation program
September 28	Wednesday	Deadline to apply for Cooperative Education for first work term
October 11	Monday	College closed (Thanksgiving Day)
October 22	Friday	Last day to withdraw without academic penalty
November 1	Monday	First day for Power Engineering 4th Class & Process Operations year 2 Co-op
November 11	Thursday	No classes (Remembrance Day)
November 26	Friday	Last day to withdraw from Cooperative Education for first work term
November 29	Monday	Fall Awards Celebration
December 3	Friday	Last day of classes for Certificate, Diploma, and University programs
December 6-15		Final Exams for Certificate, Diploma, and University programs
December 10	Friday	Last day of classes for Academic Upgrading and Childhood Studies
December 13-15		Final Exams for Academic Upgrading
December 17	Friday	End of fall semester for academic programs Final grades due to Registrar by 4:30 pm
December 25– January 1		College closed (Christmas Break)

**2011**

January 3	Monday	College closed (in lieu of New Year's Day)
January 4	Tuesday	Winter semester begins for academic programs
January 10	Monday	Last day to add for academic programs Winter semester fees due
January 17	Monday	Last day to drop for academic programs Last day to withdraw from full year courses without academic penalty
February 15	Tuesday	Second intake of Mechanical and Construction Trades Preparation program
February 21	Monday	College closed (Family Day)
February 25	Friday	Last day to withdraw without academic penalty
February 28-March 4		Reading Week, No classes for academic programs (Clearwater Campus only)
March 18	Friday	Last day of Power Engineering 3rd Class & Process Operations year 1 Co-op (May 2010 intake)
March 25	Friday	Last day for first intake of Mechanical and Construction Trades Preparation program
April 15	Friday	Last day of classes for Certificate, Diploma, and University programs
April 18 – 29		Final Exams for Certificate, Diploma, and University programs
April 21	Thursday	Last day of classes for Academic Upgrading and Childhood Studies
April 22	Friday	College closed (Good Friday)
April 25	Monday	No classes (Easter Monday)
April 26 – 29		Final Exams for Academic Upgrading
April 29	Friday	End of winter semester for academic programs Fort Chipewyan Campus Graduation
May 2	Monday	Final grades due to Registrar by 4:30 p.m. First day for Power Engineering 4th Class & Process Operations year 2 Co-op
May 9	Monday	Spring session begins for academic programs
May 10	Tuesday	Last day to add classes for academic programs
May 12	Thursday	Last day to drop classes for academic programs
May 13	Friday	Spring semester fees due
May 14	Saturday	Convocation
May 23	Monday	College closed (Victoria Day)
May 27	Friday	Last day to withdraw without academic penalty Last day for Office Administration On-the-Job training
June 17	Friday	End of spring semester for academic programs Last day for Academic Foundations Entry level and Transitional programs
June 30	Thursday	End of College year

For Apprenticeship Scheduling please visit www.tradesecrets.gov.ab.ca



2010																					
July 2010							August 2010							September 2010							
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4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	
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10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	
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2011																					
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April 2011							May 2011							June 2011							
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20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	
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April 2013							May 2013							June 2013							
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14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	
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July 2013							August 2013							September 2013							
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22	23	24	25	26	27	28	26	27	28	29	30	31		23	24	25	26	27	28	29	
29	30	31												30							



To be admitted to Keyano College, applicants must meet the general requirements outlined below, as well as the specific requirements for the program to which they are applying. Specific admission requirements are listed with each program section of this calendar.

For most programs, applicants are accepted on a first qualified, first served basis once their application and supporting transcripts/documents have been received. For programs with an enrollment limit, the College reserves the right to employ academic rating scales for admission purposes.

Students currently enrolled in Grade 12 will be considered for early conditional admission on the basis of marks received to date.

For admission purposes at Keyano College, the G.E.D. is not considered a high school equivalent diploma.

General Entry Requirements

1. Admission to Keyano College is open to individuals who are 18 years of age or older and who meet the basic admission requirements for the programs to which they are applying. Students under the age of 18, who have completed a high school diploma, are turning 18 years of age in their first academic year at Keyano College, and who meet the basic admission requirements for the programs to which they are applying will also be eligible for admission. Students who do not meet age requirement, but have a high school diploma and meet program admission requirements will require approval from the Registrar.
2. Regardless of country of origin or citizenship, applicants for all programs (except Academic Foundations and College Preparation) must demonstrate English Language Proficiency, as outlined in the program admission requirements and on page 13 of this calendar.

TOEFL applications are available through Educational Testing Service, Box 6154, Princeton NJ, USA 08541. Website: <http://www.toefl.org>

Please see program descriptions for English Language Proficiency Admission standards.

3. Students who have attended another post-secondary institution and have received a GPA of less than 1.0 or equivalent may be admitted as probationary students upon the recommendation of a Special Cases Committee consisting of College personnel.
4. Students with a GPA of less than 1.0 or equivalent from Keyano College may be re-admitted as probationary students upon the recommendation of a Special Cases

Committee consisting of College personnel.

Applicants who do not meet the admission requirements may request to have their status reviewed by a Special Cases Committee which includes a Counsellor, the appropriate Program Chair and the Registrar. The decision of this group shall be final.

How to Apply

1. Submit a completed Application for Admission form, and arrange to have official high school transcripts and all official post-secondary transcripts (if applicable) sent directly to:

Office of the Registrar
Keyano College
8115 Franklin Avenue
Fort McMurray, AB T9H 2H7

Keyano College requires that all applications be submitted with a non-refundable application fee. Applications received without receipt of this fee will not be processed (\$40 domestic students, \$100 international students). See page 14 for international students' application process.

For apprenticeship admission procedures please see the Apprenticeship section on page 137.

Applications are processed according to the date they are received, so early application is advised. The application period will normally open on the following dates for Academic programs:

Fall term (September to December): Application period opens October 1st of the previous year.

Winter term (January to April): Application period opens February 1st of the previous year.

Apprenticeship, Trades and Heavy Industrial programs have continuous intakes where the application period is year-round.

APPLY ONLINE!

Application for Admission is available on Keyano College's website: keyano.ca



Transcripts

When submitting an application for admission students must arrange to have their official transcripts of high school and post-secondary education (college, university, technical institute) sent directly to the Office of the Registrar. **Transcripts must be sent directly from the issuing institution to Keyano College to be considered official.**

Once submitted, all transcripts become the property of Keyano College, and will not be returned to the applicant. This is standard practice among Canadian post-secondary institutions and is designed to protect the transcript's authenticity. Photocopied documents are not acceptable.

Alberta High School Transcripts

To request an official Alberta high school transcript, contact:

Alberta Education
High School Transcripts and Diplomas
2nd Floor, 44 Capital Boulevard
10044 - 108 Street NW
Edmonton, Alberta T5J 5E6
Phone: 780-427-5732
Toll Free: 310-0000
Fax: (780) 422-2137
www.education.alberta.ca/students/transcripts.aspx

For Alberta Grade 12 applicants, Keyano College uses the blended Alberta Education grades which are based on departmental exams and teacher-awarded results.

Current High School Students

Students applying to academic programs should submit a copy of their final marks to date as well as current enrollment to be considered for conditional acceptance. Students should also remit a copy of their statement of marks upon completion of high school. Please note that students are required to ensure they order their official high school transcripts from the Department of Education to be sent directly to Keyano College upon completion of departmental exams to be reviewed for full acceptance.

High School Transcripts from Other Provinces

Transcripts can be obtained by contacting the appropriate education board of the province in which you attended or are attending high school. Ontario high school students can apply for transcripts directly from the high school attended.

See the Keyano College website for a complete listing of provinces and the appropriate contacts.

Post-Secondary Transcripts

Transcripts from post-secondary institutions must be issued and signed by the institution and bear their official seal. (It is not necessary to request official transcripts for course work previously completed at Keyano College.) In order to obtain

official copies of your post-secondary transcripts, contact the Registrar's Office at the institution(s) you attended.

2. Requirements Consideration

The Office of the Registrar will acknowledge receipt of the application for admission within a short time period. A letter will be sent advising the student of any further documentation required to complete the admission process. Specific programs may require additional information, such as: resumes, references, letters of intent and portfolios.

Interviews and Auditions

An individual interview, group interview or audition (Visual & Performing Arts programs) may be required for a particular program. Keyano College will notify the student to set up a date and time.

3. How to Register

Once students have received their acceptance or conditional acceptance letter to Keyano College, they will be advised on how to register for their program and/or courses. Along with an outline of the procedure, students will be notified about program fees and will be provided with other relevant information about the College.

A student is considered registered once their courses are entered in the student information system in the Office of the Registrar and an assessment sheet of tuition and related fees is produced.

Tuition Deposits

Students who register for Upgrading, Certificate and Diploma, and University programs are required to pay a \$100 non-transferable tuition deposit (\$200 for international students) with the balance of fees due by the end of the first week of the term. Students registering in Trades & Heavy Industry programs are required to pay a \$100 non-refundable, non-transferable admission deposit.

Students who are permitted to register one week after the start of classes will be charged a \$25 late registration fee.

Students registering for Apprenticeship must pay full fees at the time of registration.

4. Clearing Conditions

If a student is conditionally accepted, the admission letter will contain certain conditions that must be met prior to the start of the program. Examples are: placement assessment, completion of a required course, or submission of final official transcripts. If conditions are not met, conditional acceptance may be revoked.

Students should read their acceptance letter carefully and take steps immediately to meet any conditions.



English is the primary language of instruction at Keyano College. English Language Proficiency is sufficient if applicants can present the successful completion of three or more years of full-time education in English, normally including the grade 12 year or higher, in a Canadian school (or an approved school outside of Canada with accepted English proficiency). If an applicant does not present these years of English education, they may be able to meet this requirement in other ways.

Please note that this applies to ALL programs except Academic Foundations and College Preparation.

- Test of English as a Foreign Language (TOEFL) scores, as outlined in the specific program requirements.
- International English Language Testing System (IELTS) scores, as outlined in the specific program requirements.
- Canadian Academic English Language (CAEL) assessment with a minimum score as outlined in the specific program requirements.
- Michigan English Language Testing System (MELAB) scores, as outlined in the specific program requirements.
- Alberta English 30-1 (or English 30) with a final grade of 70% or higher (or Canadian provincial equivalent).
- Alberta English 30-2 (or English 33) with a final grade of 75% or higher (or Canadian provincial equivalent). Not applicable to Bachelor of Science in Nursing or University Transfer programs.
- Successful completion of a transferable 6 credit, University Level English Reading and Writing course. Minimum grade of C for Certificate and Diploma Programs, a minimum grade of B for University Transfer and a minimum C- for all other programs.
- Successful completion of the University of Alberta's ESL 140 & 145.
- Canadian Language Benchmark (CLB) – this option is only for applicants to the Coker Technician, Mechanical Construction Trades and Truck Transport programs.

All documents for the intended purpose of demonstrating English Language Proficiency must be official and sent directly to Keyano College, Office of the Registrar, Admissions Unit, from the issuing institution(s). Please note that test scores must have been written within two years PRIOR to the start date of program desired.

Spoken Language Proficiency

Applicants to the Health Sciences and Teaching programs (Bachelor of Science in Nursing, Practical Nurse, Pre-Medicine, Pre-Pharmacy, Bachelor of Education) In addition to demonstrating English Language Proficiency, applicants whose first language is not English, regardless of country of origin, or citizenship must also present Spoken Language Proficiency. Applicants who have six or more years of full-time education in English, normally including the grade 12 year or higher, in a Canadian school (or an approved school outside of Canada with accepted English proficiency) meet this requirement. If applicants do not present these years of English education, they may be able to meet this requirement by presenting at least the minimum score in the Speaking band of the iBT TOEFL as outlined in specific program requirements.

In addition to meeting English Language and Spoken English requirements (where required), applicants must also present the appropriate coursework to meet the admission requirements for their program.



Application Procedures

International Students are required to complete an Application for Admission form and attach a \$100 CAD non-refundable, non-transferable application fee. Mail application and money order to:

Office of the Registrar
Keyano College
8115 Franklin Avenue
Fort McMurray, AB
T9H 2H7
Canada

It is recommended that International Students begin the application for admission process at least six months prior to the program start date.

The application and document deadline for the fall semester is May 1.

The application and document deadline for the winter semester is September 1.

Admission to Keyano College is open to individuals who are 18 years of age or older and who meet the basic admission requirements for the programs to which they are applying. Students under the age of 18, who have completed a high school diploma, are turning 18 years of age in their first academic year at Keyano College, and who meet the basic admission requirements for the programs to which they are applying will also be eligible for admission. Students who do not meet age requirement, but have a high school diploma and meet program admission requirements will require approval from the Registrar.

Regardless of country of origin, students whose first language is not English must meet English Language Proficiency. For more information on how to demonstrate English Language Proficiency please refer to page 13. All students must also meet specific coursework requirements as outlined in the program admission requirements.

Students who have attended school outside of Canada must submit the following documents to Keyano College, either with the application form or as soon as the documents are available (an admission ruling will not be made until all documents have been received):

1. Clear and legible international educational credentials or certificates and final examination results beginning with the final year of secondary school. Certified official documents are required. Upon request, documents from overseas will be photocopied and originals returned to the applicant.
2. Certified English translations for all documents not written in English. Translations must be complete, literal, word-for-word, and in the same format as the original document.
3. Official transcript of any studies completed in Canada.

A letter from the Registrar acknowledging receipt of the application will be sent to the applicant. This letter will outline any additional required documents for admission into the student's program of choice at Keyano College.

Tuition Fees

Tuition fees are assessed based on the Fee Schedule on page 19 of this calendar. International students will pay a surcharge of 100%. Fees are due by the end of the first week of classes; please consult the academic schedule on page 18.

Registration Fee

International students are required to pay both the application fee of \$100 and registration fee of \$15 per semester for full-time students. Consult the Fees section on page 15 for further information.

Note: International students are not eligible for the following programs:

- Apprenticeship
- EMT
- Power Engineering Co-op
- Process Operations Co-op

**Application Fee**

All credit programs

All applications must be submitted with a \$50 non-refundable, non-transferable application fee (\$100 for international applicants). Applications without this fee will not be processed.

Tuition Deposit

*Academic Upgrading
Certificate & Diploma Programs
University Programs*

Upon registration, and to secure a seat in a program, students are required to pay either the full amount of fees assessed or a \$100 (\$200 for international students) tuition deposit. Non-payment of the tuition deposit will result in cancellation of registration.

The tuition deposit will be applied to the tuition amount owed. Students who cancel their registration prior to the program start date must notify the Office of the Registrar and will have tuition deposits refunded according to the following dates:

- Four weeks or more prior to the official first day of classes in any given semester: \$75 refund (\$150 for international students).
- Between four weeks and the day prior to the official first day of classes: \$50 refund (\$100 for international students).
- No tuition deposit refund on or after the official first day of classes.

The remainder of fees must be paid five working days from the official first day of classes (including the first day of classes) in any given semester (see tuition & refund schedule on page 18). A \$100 penalty will be applied if all tuition and related fees are not paid within this time.

Admission Deposit

*Coker Technician
Mechanical and Construction Trades
Power Engineering: Co-op
Process Operations: Co-op*

Students accepted to any of the above programs are subject to a \$100 non-refundable, non-transferable admission deposit. The deposit must be paid within 10 working days after the admission letter's acceptance date. If the deposit is not paid as required, the offer of admission can be revoked by the College.

Power Engineering: CML

Students are required to pay full fees when registering in the Power Engineering: CML program. Students that withdraw within the 52 week time period will be subject to the Refund of Fees outlined on page 18, except the \$100 is non-refundable after the initial program start date.

Truck Transport Training Students are required to pay full fees when registering in Truck Transport Training.

Fees for Full-time Students

Students taking 60% or more of the full program load are classified as full-time. Fees are assessed based on the Fee Schedule on page 19 of this calendar. Tuition and related fees are due by the end of the first week (five working days) of classes; please consult the fees schedule on page 19. Year-long course fees and credits are distributed evenly over the Fall and Winter semesters.

International students will pay a surcharge of 100%.

Fees for Part-time Students

Fees are assessed on a per course or credit basis. Students taking less than 60% of the full program load are classified as part-time students, and will be charged per credit. See the Fee Schedule on page 15. Year-long course fees and credits are distributed evenly over the Fall and Winter semesters.

Registration Fee

A non-refundable, non-transferable registration fee of \$15 per semester, for full-time students enrolled in more than an eight-week program and a \$7.50 per semester fee for part-time students, or students enrolled in eight or less than eight-week programs, will be assessed at the time of registration.

Wellness and Athletic Fee

Wellness and Athletic Fees are compulsory fees that entitle students to the use of Keyano's Syncrude Sport & Wellness Centre as well as admission to all Keyano College Huskies Athletics Home Games. Full-time credit students pay a Wellness and Athletic Fee of \$2.20 per week to a maximum of \$30 per semester. This entitles them to access to the Syncrude Sport & Wellness Centre during the semester for no additional fees. Part-time credit students pay a Wellness and Athletic Fee of \$1.10 per week to a maximum of \$15 per semester, which entitles them to a discounted Syncrude Sport & Wellness Centre membership of \$249.



Students' Association

The Students' Association fee is a mandatory fee that entitles students to Students' Association membership and all the benefits offered (see page 41). Full-time students are assessed \$4.47 per week of studies. Part-time students are required to pay \$2.23 per week of studies. Fees are assessed at the time of registration.

Auditing, brokered, senior citizens, and students attending programs outside Clearwater or Suncor Energy Industrial campus are not required to pay Students' Association or Recreation and Athletic Fees.

Health and Dental Plan Fees

Eligible full-time students are required to pay \$126 per Fall and Winter semester (total of \$252) for one complete year of the mandatory Extended Health & Dental plan offered by the Keyano College Students' Association (KCSA). This fee is assessed along with tuition and related fees during the registration process at the Office of the Registrar. Students already covered by an alternate plan (through parents, spouse or employer), have one opportunity per year to opt out of the KCSA Benefits plan. They must do so within the first two weeks of the start date of their program by completing a waiver form and providing proof of coverage to the Office of the Registrar. Students with the plan may also purchase coverage for a spouse and/or dependants(s) through the KCSA office. Check the website: www.galivan.ca/studentnetworks for additional information regarding deadlines, plan details, and to print a waiver form.

Laboratory and Materials Fee

A laboratory consumable fee of \$25 per learner, per course, will be assessed at the time of registration to a maximum of \$100 per semester.

Musical Instrument Repair students registered in Instrument Repair courses will be subject to a \$250 laboratory/materials fee per term.

Fees for Auditing Students

Fees for auditing a course shall be set at one-half the tuition fee, but students are responsible for the cost of all books, supplies and associated fees.

Fees for Senior Citizens

Students 60 years of age and over will receive a tuition waiver for one credit course per term, but are responsible for the cost of all books, supplies and associated fees.

Books and Supplies

Tuition-paying students are required to purchase books and supplies available from the College bookstore. Sponsored students may have part or all of the cost of books and supplies paid for them by their sponsor.

Responsibility of Fees

It is the student's responsibility to ensure that all tuition and related fees are paid.

Payment of Fees

Remaining tuition and related fees must be paid five working days from the official first day of classes (including the first day of classes) in any given semester (see tuition & refund schedule on page 18). A \$100 penalty will be applied if fees are not paid within this time.

If fees are outstanding by the midpoint of the semester of any program, the student's registration may be terminated. Exception may be granted where students have proof of sponsorship for tuition or student loan authorization.

International (visa) students will pay a surcharge of 100%.

Fees are paid to the Finance Office Cashier either in person or by mail. Cheques and money orders are to be made payable to Keyano College. Interac Direct Payment or payments by Visa, American Express and MasterCard are also accepted.

Students will not be registered for a succeeding semester or session, nor allowed to attend classes until all overdue accounts are paid in full. All financial obligations to the College and its educational partners must be settled before a diploma, certificate, transcript, or any type of award is issued.

Telephone Registration

Credit registration by telephone will only be accepted if the full amount of tuition and related fees are paid by a credit card.



Refund of Fees

Students who voluntarily withdraw from the College must complete a Change of Registration form (available from the Office of the Registrar). Fees will be refunded in accordance with the following regulations.

Prior to the program, or course start date, students who cancel their registration by notifying the Office of the Registrar, in writing, will have tuition deposits refunded according to the following dates:

- Four weeks or more prior to the official first day of classes in any given semester: \$75 refund (\$150 for international students).
- Between four weeks and the day prior to the official first day of classes: \$50 refund (\$100 for international students).
- No tuition deposit refund on or after the official first day of classes.

Trades & Heavy Industrial programs are subject to a non-refundable, non-transferable deposit of \$100.

Once classes begin, refunds will be granted according to the following guidelines:

1. Between 1/8th (i.e. 2nd week of a 16 week semester) and 3/8th (i.e. between 3rd and 6th week of a 16 week semester) of the length of a session, a 50% refund of tuition fees will be granted.
2. After 3/8th of the length of a session, no refund of tuition fees will be granted.

In special circumstances, exceptions to provisions (1) and (2) may be made by the President of the College or a designee. In the case of refunds, the designee will be the Registrar.

Students who are required to withdraw by the College are not eligible for a refund of tuition fees.

Refunds in cheque form, will be mailed to the student's permanent address within two weeks.

Please note: Non-attendance is not accepted as a notice of withdrawal. Students must notify Office of the Registrar in writing or in person signing the appropriate documents, to withdraw from courses. Students are responsible for all changes made to their registration.

Apprenticeship Fee Collection

- Full tuition and fees are payable upon registering for technical training.

Apprenticeship Refund Policy

- The \$100 admission deposit is non-refundable and non-transferable.
- If an Apprentice withdraws between the first day of classes and the end of the third week of classes, a 50% refund of tuition and associated costs will be granted.
- If an Apprentice withdraws after the end of the third week of classes, no refund will be given.
- If the College cancels a program, a full refund will be granted.

Schedule of Fees/Charges

Official Transcripts	\$10 +GST
Parchment Replacement	\$30 +GST
Proof of Enrollment	\$5 +GST
Challenge Exam	50% course fee
Deferred Exam	\$25
Supplemental Exam	\$25



Refund and Credit Schedule

Failure to officially withdraw, in writing, from any course in accordance with withdrawal procedures will result in no refund of fees or any reduction of unpaid fees. Students who fail to attend courses without officially withdrawing are still indebted to the College for all applicable fees.

Tuition Tax Receipts (T2202A) for Filing Personal Income Tax Forms

The tax form T2202A is automatically produced for the sum of eligible amounts applicable to the respective calendar year for each student.

T2202A forms will be available through the Internet at Keyano College online during February of the following year. Alternately, students may call the Office of the Registrar at 1.800.251.1408 ext. 4801 or locally at 780.791.4801.

Withdrawals and Drops

Upon official withdrawal from a course or program, the refund of fees or credits reducing unpaid fees due are listed in the Refund and Credit Schedule (below). Please note that students who have any outstanding indebtedness to Keyano College will be placed on financial hold which will result in collection procedures as well as restrict access to the College in the future. The Finance Department should be contacted to resolve any outstanding obligations.

Tuition & Refund Schedule

	Fall 2010	Winter 2011	Spring 2011
Tuition deposit is non-refundable as of first day of classes	August 31	January 4	May 9
Tuition and related fees are due	September 7	January 10	May 13
A \$100 late fee is added if all fees are not paid in full and Financial Hold applied	September 8	January 11	May 14
Last day to waive KCSA Health & Dental Plan (once per year)	September 14	January 17 (new winter students only)	
Last day to withdraw from course(s) with 50% refund of tuition fees	October 8	February 11	May 23
No refund is issued for withdrawal	October 9	February 12	May 24



Fees for 2010-2011 (subject to change)

The following fee schedule may be subject to change without notice.

APPLICATION FEE: \$50 • International (Visa Students): \$100

Tuition and related fees are set on an annual basis

Full Time Fees per Semester							Part-Time Fees per Semester			
Program	Tuition per Term	Students' Association	Recreation & Athletic	Registration Fee	*Health & Dental	Laboratory fee per Total Lab Course	Per Credit	Students' Association	Recreation & Athletic	Registration Fee
Academic Upgrading										
Academic Foundations	\$1,108.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,350.52	\$74	\$35.68	\$15.00	\$7.50
College Preparation	\$1,108.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,350.52	\$369/course	\$35.68	\$15.00	\$7.50
*Transitional Program	\$1,385.00	\$89.40	\$30.00	\$15.00	\$126.00	\$1,645.40	not eligible for part-time study			
<i>* 10 month program, fees assessed over Fall and Winter terms only</i>										
Career & University Studies										
Aboriginal Addictions Services	\$1,737.00			\$15.00		\$1,752.00	\$164			\$7.50
Aboriginal Child & Family Services	\$1,737.00			\$15.00		\$1,752.00	\$164			\$7.50
Aboriginal Entrepreneurship	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$164	\$35.68	\$15.00	\$7.50
† Business Administration	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$164	\$35.68	\$15.00	\$7.50
Community Wellness	\$1,737.00			\$15.00		\$1,752.00	\$164			\$7.50
† Computer Information Systems	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$164	\$35.68	\$15.00	\$7.50
Early Childhood Development	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$135	\$35.68	\$15.00	\$7.50
Educational Assistant	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$135	\$35.68	\$15.00	\$7.50
Emergency Medical Technician - Ambulance	\$2,646.00	\$89.40	\$30.00	\$15.00	\$126.00	\$2,906.40				
Emergency Medical Technician - Paramedic	\$2,844.00	\$71.52	\$30.00	\$15.00	\$126.00	\$3,086.52				
Environmental Monitoring	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$164	\$35.68	\$15.00	\$7.50
† Environmental Technology	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$25.00	\$164	\$35.68	\$15.00
† Musical Instrument Repair	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$250.00	\$164	\$35.68	\$15.00
*Nursing – Years I and II	\$1,897.00	\$71.52	\$30.00	\$15.00	\$126.00	\$2,139.52	\$180	\$35.68	\$15.00	\$7.50
Office Administration/ Clerk Certificate	\$1,897.00	\$71.52	\$30.00	\$15.00	\$126.00	\$2,139.52	\$180	\$35.68	\$15.00	\$7.50
† Office Administration Diploma	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$164	\$35.68	\$15.00	\$7.50
† University Studies	\$1,897.00	\$71.52	\$30.00	\$15.00	\$126.00	\$2,139.52	\$25.00	\$180	\$35.68	\$15.00
† Visual and Performing Arts	\$1,737.00	\$71.52	\$30.00	\$15.00	\$126.00	\$1,979.52	\$164	\$35.68	\$15.00	\$7.50

**Note: Post RN and Nursing – Years III and IV, will be equal to the fees charged by the U of A.*

Program	Program Tuition	Students' Association	Recreation & Athletic	Registration Fee	*Health & Dental	Materials	Total
Heavy Industrial							
Transport Driver Class I	\$1,453.00	\$17.88	\$8.80	\$15.00			\$1,494.68
Transport Driver Class III & Loader	\$1,453.00	\$17.88	\$8.80	\$15.00			\$1,494.68

Note: When these programs are offered at a satellite location, a material fee of \$40 will be added to the above fees.

Students at Satellite programs do not pay Students' Association and Athletics fees. Students who do not have a valid First Aid Certificate will be required to pay an additional \$60 to take the course.

Co-operative Programs († programs denoted above)							
Co-op Workterm	\$567.00	\$71.52	\$30.00	\$15.00	\$126.00		\$809.52

Note: No tuition fees are charged for the fourth workterm in Academic Co-op program although, students are responsible for all other related charges as noted above. If a workterm straddles two academic years, the tuition fee is the amount set for the year in which the term starts. Co-op workterms are non-transferable between programs. Health & Dental Fee applies only to Fall and Winter terms.

Trades							
Apprenticeship	\$752.00	\$35.76	\$17.60	\$15.00		\$64.00	\$884.36
Coker Technician Mechanical and Construction Trades	\$2,546.00	\$35.76	\$17.60	\$15.00			\$2,614.36
Power Engineering 4th Class (CML)	\$2,179.00	\$107.28	\$60.00	\$30.00	\$252.00		\$2,628.28
Power Engineering 3rd Class (CML)	\$1,005.00	\$71.36	\$30.00	\$15.00			\$1,121.36
Power Engineering 2nd Class (CML)	\$1,129.00	\$71.36	\$30.00	\$15.00			\$1,245.36
Power Engineering Co-op	\$ 51.57/credit	\$35.68	\$15.00	\$7.50			
Process Operator Co-op	\$5,375.00	\$143.04	\$60.00	\$30.00	\$252.00		\$5,860.04
	\$5,375.00	\$143.04	\$60.00	\$30.00	\$252.00		\$5,860.04

Note: All program fees, except Apprenticeship, are for a one year term. Apprenticeship tuition is \$94 per week; Electrical 4th year tuition is \$1118.

* Health & Dental fees are subject to change on an annual basis.



Fees for 2011-2012 (subject to change)

The following fee schedule may be subject to change without notice.

APPLICATION FEE: \$50 • International (Visa Students) : \$100

Tuition and related fees are set on an annual basis

Program	Full Time Fees per Semester						Part-Time Fees per Semester				
	Tuition per Term	Students' Association	Recreation & Athletic	Registration Fee	*Health & Dental	Laboratory fee per Total Lab Course	Per Credit	Students' Association	Recreation & Athletic	Registration Fee	
Academic Upgrading											
Academic Foundations	\$1,125.00	\$72.64	\$30.00	\$15.00	\$126.00	\$1,368.64	\$375/course	\$75	\$36.16	\$15.00	\$7.50
College Preparation	\$1,125.00	\$72.64	\$30.00	\$15.00	\$126.00	\$1,368.64		\$25.00	\$36.16	\$15.00	\$7.50
*Transitional Program	\$1,406.00	\$90.80	\$30.00	\$15.00	\$126.00	\$1,653.80		not eligible for part-time study			
<i>* 10 month program, fees assessed over Fall and Winter terms only</i>											
Career & University Studies											
Aboriginal Addictions Services	\$1,763.00			\$15.00		\$1,778.00		\$166			\$7.50
Aboriginal Child & Family Services	\$1,763.00			\$15.00		\$1,778.00		\$166			\$7.50
Aboriginal Entrepreneurship	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$166	\$36.16	\$15.00	\$7.50
† Business Administration	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$166	\$36.16	\$13.00	\$7.50
Community Wellness	\$1,763.00			\$15.00		\$1,778.00		\$166			\$7.50
† Computer Information Systems	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$166	\$36.16	\$15.00	\$7.50
Early Childhood Development	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$137	\$36.16	\$15.00	\$7.50
Educational Assistant	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$137	\$36.16	\$15.00	\$7.50
Emergency Medical Technician - Ambulance	\$2,686.00	\$90.80	\$30.00	\$15.00	\$126.00	\$2,947.80					
Emergency Medical Technician - Paramedic	\$2,887.00	\$72.64	\$30.00	\$15.00	\$126.00	\$3,130.64					
Environmental Monitoring	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$166	\$36.16	\$15.00	\$7.50
† Environmental Technology	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64	\$25.00	\$166	\$36.16	\$15.00	\$7.50
† Musical Instrument Repair	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64	\$250.00	\$166	\$36.16	\$15.00	\$7.50
*Nursing – Years I and II	\$1,925.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,168.64		\$183	\$36.16	\$15.00	\$7.50
Office Administration/ Clerk Certificate	\$1,925.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,168.64		\$183	\$36.16	\$15.00	\$7.50
† Office Administration Diploma	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$166	\$36.16	\$15.00	\$7.50
† University Studies	\$1,925.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,168.64	\$25.00	\$183	\$36.16	\$15.00	\$7.50
† Visual and Performing Arts	\$1,763.00	\$72.64	\$30.00	\$15.00	\$126.00	\$2,006.64		\$166	\$36.16	\$15.00	\$7.50
<i>*Note: Post RN and Nursing – Years III and IV, will be equal to the fees charged by the U of A.</i>											

Program	Program Tuition	Students' Association	Recreation & Athletic	Registration Fee	*Health & Dental	Materials	Total
Heavy Industrial							
Transport Driver Class I	\$1,475.00	\$18.16	\$8.80	\$15.00			\$1,516.96
Transport Driver Class III & Loader	\$1,475.00	\$18.16	\$8.80	\$15.00			\$1,516.96

Note: When these programs are offered at a satellite location, a material fee of \$40 will be added to the above fees.

Students at Satellite programs do not pay Students' Association and Athletics fees. Students who do not have a valid First Aid Certificate will be required to pay an additional \$60 to take the course.

Co-operative Programs († programs denoted above)							
Co-op Workterm	576.00	\$72.64	\$30.00	\$15.00	\$126.00		\$819.64

Note: No tuition fees are charged for the fourth workterm in Academic Co-op program although, students are responsible for all other related charges as noted above. If a workterm straddles two academic years, the tuition fee is the amount set for the year in which the workterm begins.

Trades							
Apprenticeship	\$768.00	\$36.32	\$17.60	\$15.00		\$64.00	\$900.42
Coker Technician	\$2,584.00	\$36.32	\$17.60	\$15.00			\$2,652.92
Mechanical and Construction Trades	\$2,212.00	\$108.96	\$52.00	\$30.00	\$252.00		\$2,662.96
Power Engineering 4th Class (CMI)	\$1,020.00	\$72.32	\$30.00	\$15.00			\$1,137.32
Power Engineering 3rd Class (CMI)	\$1,146.00	\$72.32	\$30.00	\$15.00			\$1,263.32
Power Engineering 2nd Class (CMI)	\$ 52.34/credit	\$36.16	\$15.00	\$7.50			
Power Engineering Co-op	\$5,456.00	\$145.28	\$60.00	\$30.00	\$252.00		\$5,943.28
Process Operator Co-op	\$5,456.00	\$145.28	\$60.00	\$30.00	\$252.00		\$5,943.28

Note: All program fees, except Apprenticeship, are for a one year term. Apprenticeship tuition is \$96 per week; Electrical 4th year tuition is \$1152.

* Health & Dental fees are subject to change on an annual basis.



Fees for 2012-2013 (subject to change)

The following fee schedule may be subject to change without notice.

APPLICATION FEE: \$50 • International (Visa Students): \$100

Tuition and related fees are set on an annual basis

Program	Full Time Fees per Semester						Part-Time Fees per Semester				
	Tuition per Term	Students' Association	Recreation & Athletic	Registration Fee	*Health & Dental	Laboratory fee per Lab Course	Per Credit	Students' Association	Recreation & Athletic	Registration Fee	
Academic Upgrading											
Academic Foundations	\$1,142.00	\$73.76	\$30.00	\$15.00	\$126.00	\$1,386.76	\$380/course	\$76	\$36.64	\$15.00	\$7.50
College Preparation	\$1,142.00	\$73.76	\$30.00	\$15.00	\$126.00	\$1,386.76		\$25.00	\$36.64	\$15.00	\$7.50
*Transitional Program	\$1,428.00	\$92.20	\$30.00	\$15.00	\$126.00	\$1,691.20		not eligible for part-time study			
<i>* 10 month program, fees assessed over Fall and Winter terms only</i>											
Career & University Studies											
Aboriginal Addictions Services	\$1,789.00			\$15.00		\$1,804.00		\$168			\$7.50
Aboriginal Child & Family Services	\$1,789.00			\$15.00		\$1,804.00		\$168			\$7.50
Aboriginal Entrepreneurship	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$168	\$36.64	\$15.00	\$7.50
† Business Administration	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$168	\$36.64	\$15.00	\$7.50
Community Wellness	\$1,789.00			\$15.00		\$1,804.00		\$168			\$7.50
† Computer Information Systems	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$168	\$36.64	\$15.00	\$7.50
Early Childhood Development	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$139	\$36.64	\$15.00	\$7.50
Educational Assistant	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$139	\$36.64	\$15.00	\$7.50
Emergency Medical Technician - Ambulance	\$2,726.00	\$92.20	\$30.00	\$15.00	\$126.00	\$2,989.20					
Emergency Medical Technician - Paramedic	\$2,930.00	\$73.76	\$30.00	\$15.00	\$126.00	\$3,174.76					
Environmental Monitoring	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$168	\$36.64	\$15.00	\$7.50
† Environmental Technology	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76	\$25.00	\$168	\$36.64	\$15.00	\$7.50
† Musical Instrument Repair	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76	\$250.00	\$168	\$36.64	\$15.00	\$7.50
*Nursing – Years I and II	\$1,954.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,198.76		\$186	\$36.64	\$15.00	\$7.50
Office Administration/ Clerk Certificate	\$1,954.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,198.76		\$186	\$36.64	\$15.00	\$7.50
† Office Administration Diploma	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$168	\$36.64	\$15.00	\$7.50
† University Studies	\$1,954.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,198.76	\$25.00	\$186	\$36.64	\$15.00	\$7.50
† Visual and Performing Arts	\$1,789.00	\$73.76	\$30.00	\$15.00	\$126.00	\$2,033.76		\$168	\$36.64	\$15.00	\$7.50

*Note: Post RN and Nursing – Years III and IV, will be equal to the fees charged by the U of A.

Program	Program Tuition	Students' Association	Recreation & Athletic	Registration Fee	*Health & Dental	Materials	Total
Heavy Industrial							
Transport Driver Class I	\$1,497.00	\$18.44	\$8.80	\$15.00			\$1,539.24
Transport Driver Class III & Loader	\$1,497.00	\$18.44	\$8.80	\$15.00			\$1,539.24
<i>Note: When these programs are offered at a satellite location, a material fee of \$40 will be added to the above fees. Students at Satellite programs do not pay Students' Association and Athletics fees. Students who do not have a valid First Aid Certificate will be required to pay an additional \$60 to take the course.</i>							
Co-operative Programs († programs denoted above)							
Co-op Workterm	\$585.00	\$73.76	\$30.00	\$15.00	\$126.00		\$829.76
<i>Note: No tuition fees are charged for the fourth workterm in Academic Co-op program although, students are responsible for all other related charges as noted above. If a workterm straddles two academic years, the tuition fee is the amount set for the year in which the term starts. Co-op workterms are non-transferable between programs.</i>							
Trades							
Apprenticeship	\$784.00	\$36.88	\$17.60	\$15.00		\$64.00	\$917.48
Coker Technician	\$2,623.00	\$36.88	\$17.60	\$15.00			\$2,692.48
Mechanical and Construction Trades	\$2,245.00	\$110.64	\$60.00	\$30.00	\$252.00		\$2,698.64
Power Engineering 4th Class (CML)	\$1,035.00	\$73.28	\$30.00	\$15.00			\$1,153.28
Power Engineering 3rd Class (CML)	\$1,163.00	\$73.28	\$30.00	\$15.00			\$1,281.28
Power Engineering 2nd Class (CML)	\$ 53.13/credit	\$36.64	\$15.00	\$7.50			
Power Engineering Co-op	\$5,538.00	\$147.52	\$60.00	\$30.00	\$252.00		\$6,027.52
Process Operator Co-op	\$5,538.00	\$147.52	\$60.00	\$30.00	\$252.00		\$6,027.52

Note: All program fees, except Apprenticeship, are for a one year term. Apprenticeship tuition is \$98 per week; Electrical 4th year tuition is \$1176.

* Health & Dental fees are subject to change on an annual basis.