

KEYANO COLLEGE BOARD OF GOVERNORS

A regular meeting of the Keyano College Board of Governors was held in the Governors' Boardroom on April 28, 2010, at 7:30 p.m.

PRESENT: John Wilson, Jim Foote, Eugene Carnegie, Lorraine Demers, Barbara Armstrong, Nathaniel Hom, Jeff Pardee, John Rhind, Peter Duda, Carna MacEachern

REGRETS: George McGuigan

STAFF: Ann Everatt, Cindy Amerongen, Al Adibi, Shelley Jury

GUESTS: Gina Langager, Janet Lowndes, Russell Thomas, Kiran Malik-Khan, Brennan Conroy

1 Approval of Agenda

MOTION: "that the Agenda be approved as presented."

MOVED: J. Rhind
J. Pardee
Carried

2 Approval of Minutes

MOTION: "that the Committee of the Whole Minutes of 2010 03 24 be approved as presented."

MOVED: J. Pardee
E. Carnegie
Carried

3 Business Arising from the Minutes

4 Committee Reports

4.1 Academic Council

4.1.1 Minutes – April 8, 2010

G. Langager reported on the termination of programs: Information Systems Fundamentals Certificate, Office Clerk Certificate and Technical Theatre Diploma. She explained that the programs have not been active for a long time and formal termination is required by Advanced Education.

MOTION: "that the Information Systems Fundamentals Certificate, Office Clerk Certificate and Technical Theatre Diploma programs be terminated."

MOVED: P. Duda
L. Demers
Carried

4.2 Campus Development

The Fort Chipewyan Campus project is proceeding with an expected opening date of January 2011.

J. Wilson added that the Cafeteria renovation's project was re-tendered resulting in a significant cost reductions. The project is now on budget and is moving forward. Demolition of the area has started.

4.3 Finance

P. Duda and A. Adibi reviewed the proposed 2010-2011 budget and the following motion was submitted for approval:

MOTION: "that the 2010-2011 budget, effective July 1, 2010 be approved as presented."

MOVED: P. Duda
J. Pardee
Carried

4.4 Human Resources

4.4.1 Administrative/Excluded Staff Salaries for 2010-2011

The HR Sub-committee will continue to analyze staff turnover rates, work toward a contract settlement with the Faculty Association and revising and updating HR policies/procedures as appropriate.

J. Rhind explained that the budget implications will affect the College's administrative staff members.

MOTION: "that the Administrative/Excluded Staff cost of living salary increase be 0% (zero percent) for the 2010-2011 fiscal year."

MOVED: J. Rhind
E. Carnegie
Carried

5 Information/New Business

5.1 Aboriginal Education Program Presentation

Aboriginal Education Chair, Janet Lowndes, provided an overview of the Aboriginal Education programming.

5.2 Academic Update

A. Everatt provided the following update on the activities of the Academic Division:

- Excited about the developing partnerships with the school boards to offer dual credits to high school students in specific program areas, shared resources and new programming opportunities;
- Corporate Training restructure has begun, new Executive Director position has been posted and a transfer of staff has already been announced;
- Final exams for the majority of programs will be completed this week;
- Preparing for Spring Semester and Fall programming;
- Program Reviews underway for low enrolment programs – focused on examining the underlying reasons for low enrolment and will attempt to address those issues;
- Curriculum development – enhanced course outlines and program outlines are underway during the spring semester coupled with new program development and a review of program outcomes;
- Excited about the implementation of Infosilum, a classroom scheduling software that will allow us to operate more effectively and efficiently and allow the integration of new programming; and,
- Restructuring of Advisory Committees from a Program focus to a Program Cluster focus to enhance the feedback process on existing programs, identification of new programs to meet regional needs and continuing education and/or professional development training to meet the needs of that sector.

5.3 Chair's Report

5.3.1 Convocation – May 8

Board Chair, John Wilson, invited board members to participate in the Convocation Ceremony on May 8 and the Celebrating 25 Years of Nursing celebrations on May 7 and 8.

5.4 President's Report

5.4.1 Campus Alberta Strategic Direction Committee

This committee is comprised of the board chairs of Alberta's publicly funded post-secondary institutions and it serves as a forum for the Minister to ensure collaboration among the institutions in order to further the vision of Campus Alberta.

5.4.2 Alberta North

Keyano College is a founding member of Alberta North. Alberta North provides access to education through CAP (Community Access Points) sites in outlying areas. Funding for Alberta North has been discontinued but the Council of President's will continue lobbying on their behalf.

6. Correspondence

J. Wilson reviewed the package correspondence.

7. Adjournment

MOTION: "that the meeting be adjourned."

MOVED: J. Pardee

The meeting adjourned at 8:30 p.m.



Chair



President