

## KEYANO COLLEGE BOARD OF GOVERNORS

A regular meeting of the Keyano College Board of Governors was held in the Governors' Boardroom on January 27, 2009 at 7:30 p.m.

**PRESENT:** John Wilson, Jim Foote, George McGuigan, Eugene Carnegie, Brennan Conroy, Blair Hemstock, Carna MacEachern, Lorraine Demers, Peter Duda, John Rhind, Jeff Pardee

### **REGRETS:**

**STAFF:** Cindy Amerongen, Ann Everatt, Al Adibi, Shelley Jury

**GUESTS:** Gilbert Perras, Wade Kolmel, Kiran Malik-Khan, Cathy Davis-Herbert (Keyano College), Allison Peter (KCSA).

The Chair introduced and welcomed new board members John Rhind (Public) and Jeff Pardee (Public) and advised that this would be Blair Hemstock's (Faculty) final meeting. Barbara Armstrong will join the Board in February as the new Keyano College Faculty Association Representative.

The value of faculty representation was emphasized and B. Hemstock's contributions noted.

### **1 Approval of Agenda**

**MOTION:** "that the Agenda be approved as presented."

MOVED: G. McGuigan  
P. Duda  
Carried

### **2 Approval of Minutes**

**MOTION:** "that the regular minutes of the 2008 11 26 be approved as presented."

MOVED: E. Carnegie  
J. Pardee  
Carried

### **3 Business Arising from the Minutes**

There was no business arising.

## 4 Committee Reports

### 4.1 Academic Council

#### 4.1.1 Minutes – November 27, 2008

#### 4.1.2 Minutes – January 14, 2009

Academic Council Chair, Gilbert Perras, reported on the two Academic Council meetings which involved mostly course changes.

The minutes are included for more detailed information.

### 4.2 Education

C. MacEachern reported that meetings continue with stakeholder groups and are proving to be very informative and useful.

#### 4.2.1 Minutes – November 24, 2008

The meeting on November 24 provided an opportunity for Sharon Shultz to review the College's Institutional Access Plan which outlines common themes and trends and maps out a strategic planning process.

#### 4.2.2 Minutes – January 14, 2009

The Community Upgrading & Education Workforce Development-Training Solutions and the Trades & Heavy Industrial Division-Workforce Development programs presented to Education Committee on January 14, 2009.

### 4.3 Campus Development

The Campus Development committee continues to be very active with numerous projects at various stages of completion.

J. Wilson reviewed the status of the following projects:

- Syncrude Sport & Wellness Centre deficiencies are close to being completed;
- The SEIC housing project;
- Penhorwood housing development;
- The Ashlar Club land exchange progress has stalled for the time being;
- Bob Lamb expansion;
- The Trades & Technology Steering Committee business case development; and,
- The Fort Chipewyan Campus progress.

## 5 New Business/Information

### 5.1 Tuition Fees

G. Perras presented the Board members with some past history regarding the government's policy on tuition fees and how those fees are calculated. Tuition fee increases are based on a percentage change in the Alberta Consumer Price Index (CPI). He is requesting an increase of 4.1% for the 09/10 Academic year.

The introduction of the new Provincial application system has prompted other institutions to increase their application fee in direct correlation to the costs of implementing the new system. Keyano College will not be increasing its application fee until it's determined exactly how much the implementation is costing the College.

He added that, as per College policy, students were consulted and presented with the proposed tuition fee increases on two separate occasions.

Keyano College Student Association Representative, Brennan Conroy, added that, based on the discussions at General Council, the students are accepting the increasing tuition cost.

It was noted that the increases would still maintain Keyano College's relative position as one of the lowest in the province.

MOTION: "that the tuition fee scheduled be approved as presented."

MOVED: J. Pardee  
B. Conroy  
Carried

### 5.2 Academic Update

Acting Vice President Academic, Cathy Davis-Herbert, presented her final Academic update report. In the future, the report will be presented by the new Vice President Academic, Ann Everatt.

Highlights from the report include:

- ESL Training – a growth area driven primarily by immigrants being recruited and settling in the Fort McMurray region;
- Construction Craft Labourer Employability Program – the program prepares students to write the GED while providing skills in construction crafts such as scaffolding, small tools, blue-print reading etc.;

- The University Studies Science Department is collaborating with the high schools to enrich science education by providing science class labs;
- Completed delivery of The Greenstart Project to three local schools with plans to expand the delivery in more schools in April and May/09; and,
- A collaboration with Red Deer College and Medicine Hat College is underway to offer the Educational Assistant Program online.

J. Wilson recognized C. Davis-Herbert's efforts in filling the vacant position following the retirement of Marylea Jarvis. He welcomed Ann Everatt to Fort McMurray and Keyano College.

### 5.3 Volleyball Championships

W. Kolmel provided an update on the arrangements being made for the Sport & Wellness Centre to host the upcoming championships.

He provided specific details on the game schedule, the all-Canadian Banquet to be held at the Sawridge, the physical lay-out structure of the event and the volunteer component.

The Board members expressed their appreciation for the SSWC teams' efforts to ensure a successful event.

J. Wilson added that the national event provides an opportunity to showcase the wellness centre and Fort McMurray. The occasion may mitigate some of the negative assumptions circulating concerning our region.

### 5.4 Annual Report Draft

J. Foote explained that the Annual Report includes the College's financial statements, some programming data and a report on the 07/08 Board Goals and provides an opportunity to showcase the College's accomplishments and plans and recognizes exemplary activities. The report contains information about donors and is widely distributed as a promotional and informational tool.

The College prepares four major publications per year: The Business Plan, The Annual Report, The Strategic Growth Plan and the Institutional Access Plan.

MOTION: "that the 07/08 Annual Report be approved as presented."

MOVED: B. Conroy  
G. McGuigan  
Carried

### 5.5 Chair's Report

### 5.5.1 January 5, 2009, Campus Alberta Strategic Directions Committee Meeting

J. Wilson reported on the Minister's meeting regarding the development of a unified post-secondary system aligning components of the advanced learning system. These components may include:

- Publicly-funded post-secondary institutions;
- eCampusAlberta;
- Campus Alberta Quality Council (CAQC);
- Alberta Council on Admissions and Transfer (ACAT);
- Alberta Post-secondary Application (ApplyAlberta);
- Alberta North;
- Alberta Association for Higher Education in Information Technology (AAHEIT);
- Access Advisory Council; and
- Alberta Rural Development Network (ARDN).

This system allows for more institutional interchangeability for students and Board Chairs have been tasked to produce a model that will work for all institutions.

## 5.6 President's Report

### 5.6.1 AACTI Update

J. Foote advised that the Council of Presidents would be meeting January 28 and 29, 2009.

### 5.6.2 ACCC

James Knight, President of the Association of Canadian Community Colleges (ACCC), is actively lobbying government on behalf of Canada's college. His pursuits include funding for capital requests, renovations, expanding facilities and new technologies for teaching purposes.

The Federal budget announcement should include funding for post-secondary education.

### 5.6.3 December 20, 2008, Jenny Flett Celebration

On December 20, a number of Keyano representative participated in the celebration of Jenny Flett's 100<sup>th</sup> Birthday in Fort Chipewyan. Part of the ceremony included Keyano College bestowing the first ever honorary diploma (Diploma in Nursing) to Mrs. Flett recognizing her for the delivery of over 500 babies in the Wood Buffalo region.

**6. Correspondence**

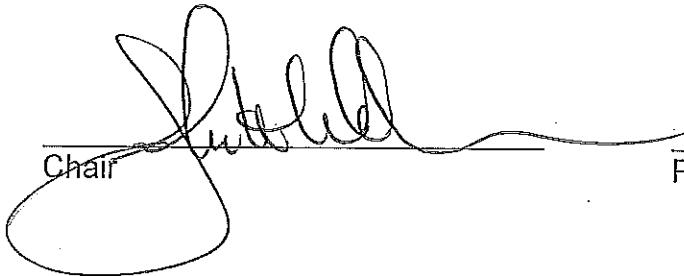
There was no correspondence included in the agenda package.

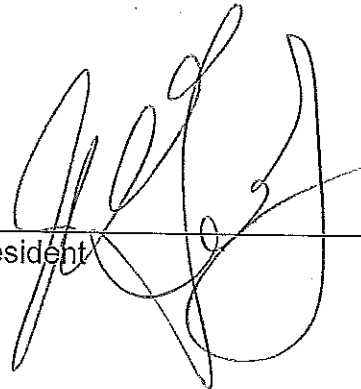
**7. Adjournment**

MOTION: "that the meeting be adjourned."

MOVED: B. Hemstock

The meeting adjourned at 8:40 p.m.

  
Chair

  
President