

**EXTERNAL REQUESTS FOR COLLEGE PARTICIPATION IN RESEARCH PROJECTS POLICY**

<b>Policy Section &amp; Number:</b>			<b>Effective Date:</b>	
<b>Policy Owner:</b>	Vice President Academic		<b>Last Revised:</b>	01/21/2021
<b>Policy Administrator:</b>	Vice President Academic/ Administrative Lead of Applied Research		<b>Review Scheduled:</b>	5 years
<b>Approver:</b>	Executive Committee			
<i>The official controlled version of this document is held with the Policy &amp; Procedure Coordinator.</i>				

**A. POLICY STATEMENT**

The College wishes to collaborate with other institutions and external researchers through the use of its facilities, resources and programs for the purpose of research and/or innovative projects. This is in keeping with its applied research strategy and collaborative requirements of the Provincial Management Agreement and Alberta Research and Innovation Framework.

**1. Guiding Principles**

- 1.1 Keyano College values and welcomes collaboration with external parties and recognizes the benefits that such collaboration may bring to faculty, staff and students engaging in applied research initiatives.
- 1.2 Keyano College embraces opportunities for joint initiatives that are aligned with its applied research strategy and provincial mandate.
- 1.3 When opportunities for participation in external research activities are presented, Keyano College will evaluate these for alignment to its strategic and applied research strategies.
- 1.4 Keyano College will not knowingly agree to any request for participation in research activities that could potentially cause harm to its reputation or the reputation of its industry partners.
- 1.5 Keyano College will ensure that any request for participation in research from external parties is in alignment with its own policies and procedures and that such

activities meet the ethical guidelines and legislative compliance set out by the Tri-Council Funding Agencies and its policy statements.

- 1.6 Accountability for applied research results will be the responsibility of the external party upon completion of its research activities involving Keyano College.

## B. DEFINITIONS

- (1) **Policy:** means External Requests for College Participation in Research Projects Policy.
- (3) **College:** means Keyano College.
- (3) **External Party:** means any outside agency, post secondary institution, business, industry stakeholder, or researcher(s) that are not affiliated with Keyano College.

## C. RELATED POLICIES

- Academic Freedom Policy
- College Involvement in Commercialization Policy
- Copyright – Fair Dealing Policy
- Ethical Conduct for Research Involving Humans Policy
- Integrity in Research Activity Policy
- Intellectual Property and Ownership Policy
- Research Activities Policy
- Research or Teaching Involving Animals Policy
- Student Projects involving External Agencies Policy

## D. RELATED LEGISLATION

- *Canadian Copyright Act*
- *Freedom of Information and Protection of Privacy Act*
- *Industrial Design Act*
- *Personal Information Protection and Electronic Documents Act*
- *Post Secondary Learning Act*
- *Trade Marks Act*

## E. RELATED DOCUMENTS

- [Alberta Research and Innovation Framework \(ARIF\)](#)
- [Alberta Research and Innovation Framework \(ARIF\) Action Plan](#)
- [Alberta Research and Innovation Framework \(ARIF\) brochure](#)

- [Alberta Clean Technology Road Map](#)
- External Requests for College Participation in Research Projects Procedure
- Keyano College Applied Research Strategy

## REVISION HISTORY

Date (mm/dd/yyyy)	Description of Change	Sections	Person who Entered Revision (Position Title)	Person who Authorized Revision (Position Title)
21/01/2021	Revisions	A-E	Deans	VP Academic